

## MANDATORY DISCLOSURE

Institute permanent ID:1-468009933

### 1. **Name of the Institution:**

Dr.B.R.Ambedkar Institute of Technology  
Old Pahargaon Road  
Tel:03192-259801  
Fax:03192-259225  
Email:[ao-dbrait@and.nic.in](mailto:ao-dbrait@and.nic.in)

### 2. **Name and address of the Trust/Society/Company and the Trustees:**

Not Applicable

### 3. **Name and Address of the Principal/Director:**

Dr. Utpal Sharma  
PO Shadipur  
Email:[utp.sharma@gmail.com](mailto:utp.sharma@gmail.com)

### 4. **Name of the affiliating University:**

B.Tech Degree: Pondicherry University from 2009 to 2025 / Netaji Subash Chandra Bose Institute of Higher Learning (NSCBIHL) from the Academic Session 2024-25.

Diploma: Maharashtra State Board of Technical Education (MSBTE), Mumbai

Trade Diploma: Board of Technical Education (BTED), Delhi

### 5. **Governance:**

#### • Details of the Board of Governors (BoG):

1. Chairman: Prof K.K. Agarwal, former VC,GGIPS University, NewDelhi
2. Members:
  - a) Prof. Ajoy Kumar Roy, Ex-Director, IEST, Shibpur
  - b) President, Andaman Chamber of Commerce
  - c) Joint Secretary(Hr. Edn),A&N Administration
  - d) Regional Director, Eastern Region CII, Kolkata
  - e) Director (Tech), MHRD, GoI
  - f) A Professor/Associate Professor/Assistant Professor of Degree Program nominated by Principal, DBRAIT
  - g) A Faculty from Diploma Programs nominated by Principal, DBRAIT
  - h) Regional Director(ER),AICTE, Kolkata
  - i) A Nominee of Affiliating University for Degree Program
  - j) A Nominee of Affiliating Board of Technical Education
  - k) Principal, DBRAIT
  - l) Dean (Academic), DBRAIT

#### • Frequency of the Board of Governors: Quarterly

#### • Organizational chart and processes

- Nature and Extent of involvement of Faculty and students in academic affairs/improvements.

Faculties and Students form an integral part of the management in this institute. The institute follows a decentralized mechanism of carrying out academic and allied activities with Management Review at appropriate level.

Faculties are entrusted as coordinators of Specific Committees to formulate and address academic, allied and management activities with student representatives as members.

Management Review meetings are conducted every semester, wherein all the faculty members along with the Top Management participate to discuss the academic affairs, quality aspects, scope of improvement and future plans of the institute.

There is an elected student council (as per Lyngdoh Committee) in place which is officially empowered to work actively and take decision for any student/academic related affairs in consultation with the management.

- Mechanism/Norms and Procedure for democratic/good Governance

The institute has implemented Integrated Management system covering ISO9001:2015 ISO 14001:2015 Quality standards for ensuring transparency, role clarity and systematic approach in academic and governance process and Environmental aspects.

As a result, there is a documented laid down standard for processes related to academics and allied affairs. The system is based on Plan-Do-Check-Act(PDCA)cycle to ensure continual improvement. In order to check, review and take timely corrective action regarding Key process parameters, the following meetings are conducted every semester as per the laid procedure:

1. Class Representative Review Meetings, twice in a semester
2. Faculty Review Meetings, twice in a semester
3. Management Review Meetings, once every semester
4. Departmental Open Forum – Open oral feedback and discussions with all students and Head and faculties at Departmental Level
5. Institute Level Open Forum – Open oral feedback and discussions with all students and Top management
6. Student Council Meetings as and when required.

- Student Feedback on Institutional Governance/Faculty performance  
e-feedback mechanism available in intra-portal of the institute.

- Establishment of Anti Ragging Committee

- Online Grievance Redressal Mechanism

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

- Establishment of Internal Complaint Committee(ICC)

- Establishment of Committee for SC/ST
- Internal Quality Assurance Cell

#### 6. Programmes:

- Name of Programmes approved by AICTE Engineering and Technology
- Name of Programmes Accredited by AICTE and Status of Accreditation of the Courses

| Programme                  | Courses                                              | No of seats | Duration           | Status of Accreditation | Fee                                                                | Remarks                                                                          |
|----------------------------|------------------------------------------------------|-------------|--------------------|-------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Engineering and Technology | B.Tech in Civil Engineering                          | 30          | 4 yrs (8 Semester) | -                       | Admission Fee: Rs. 6650 /-<br>Term fee: Rs. 5000 /- Every Semester |                                                                                  |
|                            | B.Tech in Computer Science Engineering               | 30          |                    |                         |                                                                    |                                                                                  |
|                            | B.Tech in Electronics and Communication Engineering  | 30          |                    |                         |                                                                    |                                                                                  |
|                            | Diploma in Civil Engineering                         | 60          | 3 Yrs (6 Semester) | -                       | Admission Fee: Rs. 3520 /-<br>Term fee: Rs. 2060 /- Every Semester |                                                                                  |
|                            | Diploma in Mechanical Engineering                    | 60          |                    |                         |                                                                    |                                                                                  |
|                            | Diploma in Electrical Engineering                    | 60          |                    |                         |                                                                    |                                                                                  |
|                            | Diploma in Electronics and Communication Engineering | 60          |                    | -                       |                                                                    |                                                                                  |
|                            | Diploma in Computer Engineering                      | 60          |                    |                         |                                                                    |                                                                                  |
|                            | Diploma in Information Technology                    | 60          |                    |                         |                                                                    |                                                                                  |
|                            | Diploma in Hotel Management and Catering Technology  | 60          |                    | -                       |                                                                    |                                                                                  |
| Trade Diploma              | Front Office operations                              | 20          | 1 ½ years          | -                       | Rs. 2660 /- yearly                                                 |                                                                                  |
|                            | Food production                                      | 20          |                    | -                       |                                                                    |                                                                                  |
| Maritime Courses           | 2 Yr Pre-sea Training for Rating (PDME)              | 24          | 22 Year            | -                       | Rs. 5000 /- Per month (including mess fees)                        | Fees for Registration, DG approval, INDOs, CDC & Exam fees to be paid separately |
|                            | One Yr Diploma in Nautical Science (DNS)             | 30          | 1 Year             | -                       |                                                                    |                                                                                  |
|                            | Six Month Pre-sea Rating (GP Rating)                 | 20          | Six Month          | -                       |                                                                    |                                                                                  |

- Total number of Courses: 15
- For each Programme the following details are to be given:

If there is Foreign Collaboration: Not Applicable

## **Faculty**

[B.Tech in Civil Engineering](#)

[B.Tech in Computer Science Engineering](#)

[B.Tech in Electronics and Communication Engineering](#)

[Diploma in Civil Engineering](#)

[Diploma in Mechanical Engineering](#)

[Diploma in Electrical Engineering](#)

[Diploma in Electronics and Communication Engineering](#)

[Diploma in Computer Engineering](#)

[Diploma in Information Technology](#)

[Diploma in Hotel Management and catering Technology](#)

[Humanities and Science](#)

**Enrolment of students in the last 3 Years(including 1<sup>st</sup> to final year)****2024-25**

| <b>Department</b>                                    | <b>No. of Student</b> | <b>Male</b> | <b>Female</b> |
|------------------------------------------------------|-----------------------|-------------|---------------|
| B.Tech. in Civil Engineering                         | 25                    | 4           | 3             |
| B.Tech. in Computer Science and Engineering          | 19                    | 11          | 7             |
| B.Tech. in Electronics and Communication Engineering | 7                     | 3           | 4             |
| Diploma In Civil Engineering                         | 59                    | 28          | 31            |
| Diploma In Computer Engineering                      | 56                    | 25          | 31            |
| Diploma In Electrical Engineering                    | 59                    | 57          | 2             |
| Diploma In Electronics and Communication Engineering | 33                    | 29          | 4             |
| Diploma In Hotel Management and Catering Technology  | 111                   | 62          | 49            |
| Diploma In Information Technology                    | 41                    | 13          | 28            |
| Diploma In Mechanical Engineering                    | 58                    | 57          | 1             |
| Trade Diploma in Food Production                     | 20                    | 14          | 5             |
| Trade Diploma in Front Office Operation              | 13                    | 7           | 6             |
| <b>Total :</b>                                       | <b>501</b>            | <b>310</b>  | <b>171</b>    |

**2023-2024**

| Department                                           | No. of Student | Male       | Female     |
|------------------------------------------------------|----------------|------------|------------|
| B.Tech. in Civil Engineering                         | 10             | 7          | 3          |
| B.Tech. in Computer Science and Engineering          | 9              | 8          | 1          |
| B.Tech. in Electronics and Communication Engineering | 15             | 11         | 4          |
| Diploma In Civil Engineering                         | 60             | 24         | 36         |
| Diploma In Computer Engineering                      | 66             | 30         | 36         |
| Diploma In Electrical Engineering                    | 61             | 58         | 3          |
| Diploma In Electronics and Communication Engineering | 31             | 28         | 3          |
| Diploma In Hotel Management and Catering Technology  | 89             | 51         | 38         |
| Diploma In Information Technology                    | 55             | 22         | 33         |
| Diploma In Mechanical Engineering                    | 62             | 61         | 1          |
| <b>Total :</b>                                       | <b>458</b>     | <b>300</b> | <b>158</b> |

## **2022-23**

| Department                                           | No. of Student | Male       | Female     |
|------------------------------------------------------|----------------|------------|------------|
| B.Tech. in Civil Engineering                         | 43             | 27         | 16         |
| B.Tech. in Computer Science and Engineering          | 44             | 35         | 9          |
| B.Tech. in Electronics and Communication Engineering | 53             | 42         | 11         |
| Diploma In Civil Engineering                         | 43             | 18         | 25         |
| Diploma In Computer Engineering                      | 67             | 30         | 37         |
| Diploma In Electrical Engineering                    | 58             | 53         | 5          |
| Diploma In Electronics and Communication Engineering | 29             | 28         | 1          |
| Diploma In Hotel Management and Catering Technology  | 71             | 45         | 26         |
| Diploma In Information Technology                    | 60             | 34         | 26         |
| Diploma In Mechanical Engineering                    | 69             | 69         | 0          |
| Trade Diploma in Food Production                     | 13             | 4          | 9          |
| Trade Diploma in Front Office Operation              | 13             | 3          | 10         |
| <b>Total :</b>                                       | <b>563</b>     | <b>388</b> | <b>175</b> |

## **BoG Meetings**

|                                                      |                                                       |
|------------------------------------------------------|-------------------------------------------------------|
| <a href="#"><u>Minutes of 1<sup>st</sup> BoG</u></a> | <a href="#"><u>Minutes of 8<sup>th</sup> BoG</u></a>  |
| <a href="#"><u>Minutes of 2<sup>nd</sup> BoG</u></a> | <a href="#"><u>Minutes of 9<sup>th</sup> BoG</u></a>  |
| <a href="#"><u>Minutes of 3<sup>rd</sup> BoG</u></a> | <a href="#"><u>Minutes of 10<sup>th</sup> BoG</u></a> |
| <a href="#"><u>Minutes of 4<sup>th</sup> BoG</u></a> | <a href="#"><u>Minutes of 11<sup>th</sup> BoG</u></a> |
| <a href="#"><u>Minutes of 5<sup>th</sup> BoG</u></a> | <a href="#"><u>Minutes of 12<sup>th</sup> BoG</u></a> |
| <a href="#"><u>Minutes of 6<sup>th</sup> BoG</u></a> | <a href="#"><u>Minutes of 13<sup>th</sup> BoG</u></a> |
| <a href="#"><u>Minutes of 7<sup>th</sup> BoG</u></a> |                                                       |

**LoA and subsequent EoA till the current Academic Year**

|                         |
|-------------------------|
| <a href="#">2009-10</a> |
| <a href="#">2010-11</a> |
| <a href="#">2011-12</a> |
| <a href="#">2012-13</a> |
| <a href="#">2013-14</a> |
| <a href="#">2014-15</a> |
| <a href="#">2015-16</a> |
| <a href="#">2016-17</a> |
| <a href="#">2017-18</a> |
| <a href="#">2018-19</a> |
| <a href="#">2019-20</a> |
| <a href="#">2020-21</a> |
| <a href="#">2021-22</a> |
| 2022-23                 |
| 2023-24                 |
| 2024-25                 |



### Infra structure information

| Room no. | Room type              | Carpet area (in m2) | Completion of Flooring<br>Completion of Electrification<br>And lighting | Completi on of Walls and painting | Completion of Electrificati on and lighting |
|----------|------------------------|---------------------|-------------------------------------------------------------------------|-----------------------------------|---------------------------------------------|
| 101      | First Aid              | 9.7                 | Yes                                                                     | Yes                               | Yes                                         |
| 102      | Staff Office           | 54.5                | Yes                                                                     | Yes                               | Yes                                         |
| 103      | HOD Office             | 50.7                | Yes                                                                     | Yes                               | Yes                                         |
| 104      | Laboratory             | 127.9               | Yes                                                                     | Yes                               | Yes                                         |
| 105      | Laboratory             | 6.4                 | Yes                                                                     | Yes                               | Yes                                         |
| 106      | Laboratory             | 75.2                | Yes                                                                     | Yes                               | Yes                                         |
| 107      | Office                 | 12.9                | Yes                                                                     | Yes                               | Yes                                         |
| 108      | Seminar Hall           | 101.6               | Yes                                                                     | Yes                               | Yes                                         |
| 109      | Laboratory             | 31.8                | Yes                                                                     | Yes                               | Yes                                         |
| 110      | Workshop               | 74.3                | Yes                                                                     | Yes                               | Yes                                         |
| 111      | Training and Placement | 26.2                | Yes                                                                     | Yes                               | Yes                                         |
| 112      | Laboratory             | 98.3                | Yes                                                                     | Yes                               | Yes                                         |
| 113      | HoD Office             | 12.35               | Yes                                                                     | Yes                               | Yes                                         |
| 116      | Laboratory             | 68.4                | Yes                                                                     | Yes                               | Yes                                         |
| 117      | Office                 | 10.5                | Yes                                                                     | Yes                               | Yes                                         |
| 118      | Laboratory             | 132                 | Yes                                                                     | Yes                               | Yes                                         |
| 119      | Office                 | 23.1                | Yes                                                                     | Yes                               | Yes                                         |
| 120      | Laboratory             | 109                 | Yes                                                                     | Yes                               | Yes                                         |
| 121      | HoD Office             | 54.6                | Yes                                                                     | Yes                               | Yes                                         |
| 122      | Workshop               | 100.8               | Yes                                                                     | Yes                               | Yes                                         |
| 123      | Laboratory             | 111.65              | Yes                                                                     | Yes                               | Yes                                         |
| 124      | Office                 | 50                  | Yes                                                                     | Yes                               | Yes                                         |
| 201      | Office                 | 6                   | Yes                                                                     | Yes                               | Yes                                         |
| 202      | Office                 | 20                  | Yes                                                                     | Yes                               | Yes                                         |
| 203      | Principal room         | 52.25               | Yes                                                                     | Yes                               | Yes                                         |
| 205      | HoD Office             | 25.3                | Yes                                                                     | Yes                               | Yes                                         |
| 206      | Drawing Hall           | 154.4               | Yes                                                                     | Yes                               | Yes                                         |
| 208      | Laboratory             | 126                 | Yes                                                                     | Yes                               | Yes                                         |
| 209      | Classroom              | 48.9                | Yes                                                                     | Yes                               | Yes                                         |
| 210      | Storeroom              | 50                  | Yes                                                                     | Yes                               | Yes                                         |
| 211      | Laboratory             | 135                 | Yes                                                                     | Yes                               | Yes                                         |
| 214      | Drawing Hall           | 137.8               | Yes                                                                     | Yes                               | Yes                                         |
| 215      | Laboratory             | 126.7               | Yes                                                                     | Yes                               | Yes                                         |
| 216      | Lecturer Office        | 12.5                | Yes                                                                     | Yes                               | Yes                                         |
| 217      | Academic cell          | 185.25              | Yes                                                                     | Yes                               | Yes                                         |
| 218      | Language lab           | 111.6               | Yes                                                                     | Yes                               | Yes                                         |

|     |                       |        |     |     |     |
|-----|-----------------------|--------|-----|-----|-----|
| 219 | Laboratory            | 84     | Yes | Yes | Yes |
| 220 | Administrative Office | 75.25  | Yes | Yes | Yes |
| 221 | Administrative Office | 55.2   | Yes | Yes | Yes |
| 301 | Store room            | 26.85  | Yes | Yes | Yes |
| 302 | Mini conference room  | 48.5   | Yes | Yes | Yes |
| 304 | Laboratory            | 25.4   | Yes | Yes | Yes |
| 305 | Laboratory            | 12.1   | Yes | Yes | Yes |
| 306 | Laboratory            | 50     | Yes | Yes | Yes |
| 307 | Record Office         | 23.8   | Yes | Yes | Yes |
| 308 | Classroom             | 50.8   | Yes | Yes | Yes |
| 309 | Classroom             | 54.7   | Yes | Yes | Yes |
| 310 | Classroom             | 48.5   | Yes | Yes | Yes |
| 311 | Classroom             | 48.5   | Yes | Yes | Yes |
| 312 | Store                 | 31.2   | Yes | Yes | Yes |
| 313 | Classroom             | 25.3   | Yes | Yes | Yes |
| 314 | Classroom             | 18.25  | Yes | Yes | Yes |
| 315 | Classroom             | 18.25  | Yes | Yes | Yes |
| 316 | Classroom             | 18.25  | Yes | Yes | Yes |
| 319 | Classroom             | 49.7   | Yes | Yes | Yes |
| 320 | Classroom             | 49.7   | Yes | Yes | Yes |
| 321 | Classroom             | 49.7   | Yes | Yes | Yes |
| 322 | Laboratory            | 95.7   | Yes | Yes | Yes |
| 323 | Laboratory            | 116.2  | Yes | Yes | Yes |
| 324 | Laboratory            | 49.5   | Yes | Yes | Yes |
| 325 | Laboratory            | 61.4   | Yes | Yes | Yes |
| 326 | Lecturer Office       | 12.5   | Yes | Yes | Yes |
| 327 | Classroom             | 48     | Yes | Yes | Yes |
| 328 | Classroom             | 48     | Yes | Yes | Yes |
| 329 | Classroom             | 48     | Yes | Yes | Yes |
| 330 | Faculty Office        | 56.25  | Yes | Yes | Yes |
| 331 | Laboratory            | 50.8   | Yes | Yes | Yes |
| 332 | Staff Office          | 25.4   | Yes | Yes | Yes |
| 333 | Classroom             | 50.8   | Yes | Yes | Yes |
| 127 | Laboratory            | 246.75 | Yes | Yes | Yes |
| 128 | Staff Office          | 13.6   | Yes | Yes | Yes |
| 129 | Laboratory            | 170.1  | Yes | Yes | Yes |
| 130 | Laboratory            | 63.9   | Yes | Yes | Yes |
| 131 | Laboratory            | 86.25  | Yes | Yes | Yes |
| 132 | Workshop              | 127.4  | Yes | Yes | Yes |
| 223 | Laboratory            | 136.2  | Yes | Yes | Yes |
| 224 | Laboratory            | 98.8   | Yes | Yes | Yes |
| 225 | Staff Office          | 76     | Yes | Yes | Yes |

|           |                     |        |     |     |     |
|-----------|---------------------|--------|-----|-----|-----|
| 226       | Laboratory          | 59.1   | Yes | Yes | Yes |
| 227       | Classroom           | 47.5   | Yes | Yes | Yes |
| 228       | Classroom           | 50.1   | Yes | Yes | Yes |
| 229       | Classroom           | 68.4   | Yes | Yes | Yes |
| 230       | HoD Office          | 49.4   | Yes | Yes | Yes |
| 231       | Laboratory          | 74.5   | Yes | Yes | Yes |
| 232       | Laboratory          | 100.3  | Yes | Yes | Yes |
| 334       | Library             | 476.25 | Yes | Yes | Yes |
| 335       | Classroom           | 73     | Yes | Yes | Yes |
| 336       | Classroom           | 76     | Yes | Yes | Yes |
| 337       | Classroom           | 74.5   | Yes | Yes | Yes |
| 401       | Classroom           | 36.5   | Yes | Yes | Yes |
| 402       | Classroom           | 35.8   | Yes | Yes | Yes |
| 403       | Classroom           | 50.1   | Yes | Yes | Yes |
| 404       | Lecturer Office     | 10.8   | Yes | Yes | Yes |
| 405       | Laboratory          | 99.6   | Yes | Yes | Yes |
| 406       | Staff Office        | 10.9   | Yes | Yes | Yes |
| 407       | Staff Office        | 21     | Yes | Yes | Yes |
| 408       | Laboratory          | 99.6   | Yes | Yes | Yes |
| 409       | Classroom           | 49.4   | Yes | Yes | Yes |
| 410       | Classroom           | 49.4   | Yes | Yes | Yes |
| 411       | Classroom           | 49.4   | Yes | Yes | Yes |
| 412       | Classroom           | 49.4   | Yes | Yes | Yes |
| 413       | Classroom           | 49.4   | Yes | Yes | Yes |
| W01       | Workshop            | 422    | Yes | Yes | Yes |
| W02       | Workshop            | 301    | Yes | Yes | Yes |
| W03       | Workshop            | 301    | Yes | Yes | Yes |
| W04       | Workshop            | 117.4  | Yes | Yes | Yes |
| W05       | Additional Workshop | 29.97  | Yes | Yes | Yes |
| W07       | Store room          | 14.5   | Yes | Yes | Yes |
| W08       | Additional Workshop | 122.8  | Yes | Yes | Yes |
| W09       | Additional Workshop | 89.3   | Yes | Yes | Yes |
| W12       | Office              | 20.4   | Yes | Yes | Yes |
| W13       | Cafeteria           | 275    | Yes | Yes | Yes |
| W14       | Store               | 40.7   | Yes | Yes | Yes |
| W15       | Boys Common Room    | 56.4   | Yes | Yes | Yes |
| GB101     | Seminar Hall        | 112    | Yes | Yes | Yes |
| RIL       | Laboratory          | 112    | Yes | Yes | Yes |
| GSWAM lab | Laboratory          | 112    | Yes | Yes | Yes |
| TE Lab    | Laboratory          | 84     | Yes | Yes | Yes |
| EE Lab    | Laboratory          | 112    | Yes | Yes | Yes |
| GB101     | Classroom           | 84     | Yes | Yes | Yes |

|        |            |     |     |     |     |
|--------|------------|-----|-----|-----|-----|
| GB102  | Classroom  | 84  | Yes | Yes | Yes |
| GB103  | Classroom  | 84  | Yes | Yes | Yes |
| ACL    | Laboratory | 112 | Yes | Yes | Yes |
| AEL    | Laboratory | 112 | Yes | Yes | Yes |
| CSL    | Laboratory | 84  | Yes | Yes | Yes |
| GB204  | Classroom  | 84  | Yes | Yes | Yes |
| GB205  | Classroom  | 84  | Yes | Yes | Yes |
| GB206  | Classroom  | 84  | Yes | Yes | Yes |
| GB207  | Laboratory | 84  | Yes | Yes | Yes |
| CSE4YR | classroom  | 84  | Yes | Yes | Yes |
| ANHL   | Laboratory | 112 | Yes | Yes | Yes |
| GB304  | Classroom  | 84  | Yes | Yes | Yes |
| GB305  | Classroom  | 84  | Yes | Yes | Yes |
| GB306  | Laboratory | 84  | Yes | Yes | Yes |
| GB307  | Laboratory | 84  | Yes | Yes | Yes |
| GB308  | Laboratory | 84  | Yes | Yes | Yes |
| HPCL   | Laboratory | 112 | Yes | Yes | Yes |

## Anti Ragging Committee



Dated 19 July 2019

ORDER 565

In supersession of the Order No 641 dated 1<sup>st</sup> July 2009, the Anti ragging committee is reconstituted with Dr. V. Alagusundaram, HOD (CSE) as Chairman and the following as members:

- |                                                |          |
|------------------------------------------------|----------|
| 1. Smti Suraj Moli, Lecturer (SG), ECE         | - Member |
| 2. Smti S. Sangeetha, Assistant Prof., ECE     | - Member |
| 3. Shri Abhishek Gupta, Assistant Prof., Elect | - Member |
| 4. Smti Alka Singh, Lecturer, ECE              | - Member |
| 5. Shri Uday Narayan, Lecturer (HM)            | - Member |
| 6. Smti Rita Biswas, Lecturer (Civil)          | - Member |
| 7. Shri Altamas Mustafa, Assistant Prof. Civil | - Member |
| 8. Shri Rajneesh Kumar, Lecturer (Mech)        | - Member |
| 9. Shri P.T. Dawood, Campus Officer            | - Member |
| 10. Shri Vinod Singh, Lab Technician           | - Member |
| 11. Smti Farha Khan, Lab Technician            | - Member |

All the Head of the Departments and the class advisors shall monitor the overall disciplines of their respective department. The team shall ensure that there is strict adherence of all the points covered **UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009** (under Section 26 (1)(g) of the University Grants Commission Act, 1956) based on direction from Hon'ble Supreme Court SLP no 24259 of 2006 dated 16.05.2007. Copy of the same is available at institute's website <https://dbrait.andaman.gov.in>

PRINCIPAL

2-20/DBRAIT/AC/99

### OFFICE ORDER BOOK

1. All HOD's
2. The Chairman, Anti Ragging committee
3. All committee members
4. Chief Hostel Warden
5. Dean (AC)
6. Dean (SA)
7. All sections/Notice Board
8. e- Circular
9. Shri Yunus Ahmed, Lab Tech., to upload the above regulation in institute's website

## Internal Complaints Committee (ICC)

**अंडमान तथा निकोबार प्रशासन**  
**ANDAMAN & NICOBAR ADMINISTRATION**  
**डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान**  
**Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY**  
ISO 9001  
BUREAU VERITAS  
Certified

☎ 03192-250587 ☎ 03192-250225. Email: [dbrait.and@nic.in](mailto:dbrait.and@nic.in)  
Website: <http://dbrait.andaman.gov.in>

Dated the 28<sup>th</sup> Sep' 2023

**OFFICE ORDER No. 802**

In terms of the guidelines issued by MHRD vide its notification No. 9-1/2013[TPQS] dated /5/6 issued on UGC (Prevention, Prohibition and redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations 2015 and in supersession of this Office Order No. 1182 dated 21<sup>st</sup> Nov'2019, the Principal, Dr. B.R. Ambedkar Institute of Technology, Pahargaon, Port Blair has been pleased to reconstitute Internal Complaints Committee (ICC) with immediate effect:-

| S.No | Name and Designation                                  | Position in the Committee | Remarks                                                              |
|------|-------------------------------------------------------|---------------------------|----------------------------------------------------------------------|
| 1    | Ms. Suraj Moli V.S, Lecturer[SG][ECE]                 | Presiding Officer         | Common for all Women / Students complaint                            |
| 2    | Ms. Alka Singh, Lecturer [ECE]                        | Member                    |                                                                      |
| 3    | Dr. Asma Rani, A.P [Comp]                             | Member                    |                                                                      |
| 4    | Mr. Benia Varghese, Lecturer [HM]                     | Member                    |                                                                      |
| 5    | Ms. S. Aishwarya, Lecturer [Civil]                    | Member                    |                                                                      |
| 6    | Representative from District Complain Committee [DCC] | External Member           | They shall be attending only if the case relates to Students matter. |
| 7    | President, Students Council, DBRAIT                   | Member                    |                                                                      |
| 8    | Joint Secretary, Campus, Students Council, DBRAIT     | Member                    |                                                                      |

The terms of the Committee shall be for a period of 03 years from the date of its constitution or on its re-constitution whichever is earlier.

**OFFICE ORDER BOOK:-**  
**Copy to:**

1. The Deputy Secretary [Hr.Edn], A&N Administration for information pl.
2. Ms. Suraj Moli V.S, Lecturer[SG][ECE], Presiding Officer
3. All members
4. All HoDs for information.
5. Notice Board
6. SIS Administrator for uploading the same in Portal.

**Administrative Officer**  
[F.No 10-186/DBRAIT/2013]  
28/9/23

**Administrative Officer**  
28/9/23

## **Activities of DBRAIT**

| <b>S. No</b> | <b>Month &amp; Year</b> | <b>Date</b>              | <b>Activities</b>                                                                                                                                                                                                   | <b>Participants</b>                      |
|--------------|-------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 1.           | June 2022               | 06.06.2022               | Assisted with department of Rural Development to conduct an interactive session with the beneficiaries by District Administration, the Minister of state for road transport and civil aviation.                     | 700 Students                             |
| 2.           |                         | 05.06.2022               | Organised a workshop on “Only one Earth” on the occasion of World Environment Day                                                                                                                                   | 70 Students                              |
| 3.           |                         | 07.06.2022               | Conducted a session by the Chief Operating Officer of M/s ENGRAV, Bangalore under Industry Institute Interaction Activity                                                                                           | -                                        |
| 4.           |                         | 04.06.2022               | Organised one day workshop on Roadmap for implementation of New Education Policy.                                                                                                                                   | 30 Students                              |
| 5.           | July 2022               | 27.07.2022 to 31.07.2022 | Conducted a training program by Engrav Groups Ltd, Bangalore on J2ME and J2SE framework for the students of B-Tech (CSE) and ECE of this Institute                                                                  | 20 students                              |
| 6.           |                         | 27.07.2022               | Hon’ble Member of Parliament of A & N Islands in association with DBRAIT celebrated Vijay Diwas wherein the ex-defense personal from Kargil War were present and shared their stories and interacted with Students. | Around 1000 students                     |
| 7.           | August 2022             | 06.08.2022               | Awareness on start-up and entrepreneurship by A & N State Cooperative Union under AKAM.                                                                                                                             | 54 students                              |
| 8.           |                         | 23.08.2022               | Conducted Campus interview for B-Tech ECE by Navratna Company BEL.                                                                                                                                                  | 02 students got shortlisted for the post |
| 9.           | October 2022            | 01.10.2022               | DBRAIT co-hosted an exclusive event: Startups Xchange Launchpad as Event Outreach Partner in these Islands for Women entrepreneurs with 10000 start ups India (10KSI) on.                                           | -                                        |
| 10.          | November 2022           | 02.11.2022               | Under the Khelo India Concept, The MUAYTHEAI association of A&N Islands demonstrating the kick boxing and muay thai activity for both girls and boys.                                                               | 150 students                             |
| 11.          |                         | 25.11.2022               | A special lecture session was held with Mr. Sunil Srivastava, Managing Director of Balaji Railroad system Pvt. Ltd (BARSYL).                                                                                        | 160 students                             |
| 12.          | December 2022           | 11.12.2022               | Celebration of “Bharatiya Bhasha Diwas” – Azadika Amrit Mahotsav. The Subramania Bharati Jayanti as Bharatiya Bhasha Diwas was observed at institute in a befitting manner.                                         | -                                        |
| 13.          |                         | 12.12.2022 to 24.12.2022 | IWRRRC carried out Field Survey of water resources for 07 Panchayats in Mayabunder Tehsil under NABARD Project.                                                                                                     | -                                        |
| 14.          | January 2023            | 23.01.2023               | Celebrated the Iconic Week by Hon’ble Union Home and Cooperation Minister Shri. Amit Shah to mark 126 <sup>th</sup> Birth Anniversary of Netaji Subash Chandra Bose at DBRAIT.                                      | -                                        |

| S. No | Month & Year  | Date                      | Activities                                                                                                                                                                                                                                                                                           | Participants                                           |
|-------|---------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| 15.   |               | 25.01.2023                | Inaugurated Skill Development Centre (A Unit of DBRAIT) at GMS, Billiground.                                                                                                                                                                                                                         | 40 Students                                            |
| 16.   |               | 02.01.2023                | Special lecture-cum-demonstration session by Dr. Amithbh Saraf on the topic <b>“Professional Ethics”</b> .                                                                                                                                                                                           | -                                                      |
| 17.   | February 2023 | 15.02.2023                | An Interactive Session on Healthy Living by Prof. and Head of Department of Radiography and Former Vice-Chancellor Kings George Medical University Prof. (Dr.) MLB Bhatt. <b>(Under Azadi ka Amrit Mahotsava)</b> .                                                                                  | -                                                      |
| 18.   |               | 26.02.2023 to 28.02.2023. | Indian Council of Historical Research, Ministry of Education, Govt. of India in academic collaboration with Akhil Bhartiya Itihas Sankalan Yojana organized three days National Seminar on Veer Vinayak Damodar Savarkar and Netaji Subhash Chandra Bose “Freedom struggle and Bhartiya Nationalism” | -                                                      |
| 19.   | March 2023    | 04.03.2023.               | The two-days festival organized by Ministry of Culture, GoI, in collaboration with SPIC MACAY & Deptt. of Art & Culture, A&N Administration and DBRAIT.                                                                                                                                              | 700 students                                           |
| 20.   |               | 16.03.2023 & 20.03.2023   | Under AKAM and ‘Health for all’ <b>World Oral Health Day</b> which falls with the theme <b>“Be proud of Your Mouth”</b> . Oral screening of students                                                                                                                                                 | 52 boys and 36 girls were screened and advised         |
| 21.   |               | 16.03.2023                | Institute Innovation Cell under the umbrella of AKAM conducted an interactive session on the Success story by the seniors of DBRAIT on “Successful Innovators and successful entrepreneurship” held.                                                                                                 | 54 students                                            |
| 22.   | April 2023    | 01.04.2023                | Under Industry Institute Interaction a presentation given by Shri. Chandrasekhar, CEO, Group Engineers.                                                                                                                                                                                              | 300 Students                                           |
| 23.   |               | 09.04.2023                | On Birth Anniversary of Dr. B. R. Ambedkar, A tribute has been given to the Architect of Indian Constitution by NSS volunteers (DBRAIT) participating in cleaning of the Mini Stadium of Dollygunj under Swatcha Bharat Abhiyaan.                                                                    | 12 students with two faculty members were participated |
| 24.   |               | 24.04.2023                | Towards building a truly <b>SHRESHTA BHARAT</b> , under <b>Yuva Sangam Ek Bharat Shresta Bharat</b> team Andaman, 45 students with 05 faculty members from HEI of ANA left for paired state Jharkhand                                                                                                | 45 Students                                            |
| 25.   |               | 24.04.2023                | The DBRAIT Student’s Council conducts Career Counselling for various Govt. Senior Secondary School Students.                                                                                                                                                                                         | 700 students                                           |
| 26.   | May 2023      | 22.05.2023                | A team of 45 students with 4 faculty members from Jharkhand has arrived for a week for <b>Yuva Sangam-2</b> under the scheme of <b>“Ek Bharat Shreshta Bharat”</b> .                                                                                                                                 | 45 students with 4 faculty members                     |
| 27.   | June 2023     | 26.06.2023                | The Computer Based Test (CBT) recruitment test for various departments of Andaman and Nicobar Administration commenced                                                                                                                                                                               | -                                                      |



| S. No | Month & Year   | Date                    | Activities                                                                                                                                                                                                                                                                                                                      | Participants                   |
|-------|----------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 28.   |                | 05.06.2023              | Celebrated World Environment Day on 5 <sup>th</sup> June 2023 in DBRAIT (under AKAM). Team of DBRAIT planting native varieties of trees.                                                                                                                                                                                        | -                              |
| 29.   | July 2023      | 26.07.2023.             | Celebrated Vijay Diwas on commemoration of Kargil War Heroes by Students Council                                                                                                                                                                                                                                                | -                              |
| 30.   |                | 25.07.2023              | Conducted Recruitment for Instructors for fashion and apparel designing under skill development Programs                                                                                                                                                                                                                        | -                              |
| 31.   | August 2023    | 15.08.2023              | Mr.Praveen Ramdas, National Secretary, Director, Vibha Vani addressed students on the topic "Indian Knowledge System".                                                                                                                                                                                                          | 300 Students                   |
| 32.   | September 2023 | 04.09.2023              | On Chandrayan-3 success journey, addressed by Ms. Roopa NV, Scientist & Engineer ISRO/ISTRAC, Deputy Director, Project, Chandrayan-3.                                                                                                                                                                                           | 500 students                   |
| 33.   |                | 06.09.2023              | On celebration of 39 <sup>th</sup> Foundation day organized blood donation camp-22 unit, collection for the benevolent fund, Nukkad Natak on cybercrime, creation of herbal garden, attending old age home, balika niketan, filter making for the household grey water treatment and manure preparation with kitchen waste etc. | 600 students                   |
| 34.   |                | 15.09.2023              | On Celebration of Engineers day: Addressed by Er. Fatheh Bahadur Singh, DGM, ISRO Bangalore on Chandrayaan 3, followed by various competitions amongst students.                                                                                                                                                                | Attended by all students.      |
| 35.   | October 2023   | 03.10.2023              | Interaction session by Mr. B. Shankar Madaswamy, Manager, HRD, ISTRAC/ISRO, Bangalore a renowned Scientist with the students of DBRAIT and gave an expert talk on "Space Research and Mission."                                                                                                                                 | 90 Student                     |
| 36.   |                | 05.10.2023 & 06.10.2023 | The department of Hotel Management & Catering Technology organized a two days course on "Bakery Skills" on 5 <sup>th</sup> & 6 <sup>th</sup> October 2023.                                                                                                                                                                      | 14 nos. of Trainees            |
| 37.   |                | 12.10.2023              | The fashion and Apparel Design Trainees of Ferrargunj extension Centre organised an Exhibition inaugurated by Ferrargunj Pradhan.                                                                                                                                                                                               | Total 08 Trainees              |
| 38.   |                | 30.10.2023              | Conducted Vigilance Awareness Week on 30 <sup>th</sup> October 2023- taking pledge around 50 staff, participation in the events viz painting, Essay and Quiz on Vigilance Awareness.                                                                                                                                            | Around 50 staff, participation |
| 39.   |                | 31.10.2023              | Organized National Unity Day (Rashtriya Ekta Saptah) on 31.10.2023. Taking pledge by staff of DBRAIT around 50 Nos. Participation in the Unity/Short Marathon by 13 Nos. of Students.                                                                                                                                           | 50 Nos. Participation          |
| 40.   | November 2023  | 26.11.2023              | Hostellers of both Boys & Girls Hostels of DBRAIT celebrated Constitution Day on the morning of 26.11.2023 by taking a pledge on the Constitution and participated in a rally carrying the placards /posters related to Bhasha Diwas, Constitution Day & National Milk                                                          | 150 Students                   |

| S. No | Month & Year  | Date                     | Activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Participants              |
|-------|---------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
|       |               |                          | Day.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                           |
| 41.   | December 2023 | 04.12.2023               | Celebration of Bhartiya Bhasha Utsav on 4th Dec. 2023. Around 50+ students participated for implementing Skill Development Training.                                                                                                                                                                                                                                                                                                                                                                                                                                          | 50+ students              |
| 42.   |               | 14.12.2023               | Conducted CBT for recruitment of Veterinary Compounder for Directorate of Animal Husbandry and Veterinary Services 14 <sup>th</sup> Dec. 2023 for 72 nos. of Posts.                                                                                                                                                                                                                                                                                                                                                                                                           | 72 nos. of Posts          |
| 43.   | January 2024  | 06.01.2024               | A session was organised on 6 <sup>th</sup> January 2024 wherein students were sensitized to actively participate in the various activities viz Building spirit of Nationalism, discipline, etiquette and sportsmen's spirit, knowledge and skills followed with Industrial readiness. Around 200 students attended the program.                                                                                                                                                                                                                                               | 200 students              |
| 44.   |               | 08.01.2024               | Conduct an interaction session for all final year students with Smti. Vidya Ramesh from Azim Premji University on 08.01.2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | All final year students   |
| 45.   |               | 08.01.2024 to 12.01.2024 | DBRAIT in association with Computer Science and Engineering department of NITTTR Chennai is organized a week training program in <b>"Python Programming"</b> from 8/1/2024 to 12/1/2024.                                                                                                                                                                                                                                                                                                                                                                                      | -                         |
| 46.   |               | 12.01.2024 & 20.01.2024  | The 5S program was conducted on 12 January 2024 & 20 <sup>th</sup> January 2024 in the Institute and 400 plus students participated and demonstrated their capability ownership and commitment towards the Institute in particular and Nation in large.                                                                                                                                                                                                                                                                                                                       | 400 plus students         |
| 47.   | February 2024 | 09.02.2024               | Technician-Toyota Technical Education Programme (T-TEP) was inaugurated on 09.02.2024 by MD & CEO, Toyota Motor Corporation at DBRAIT. The Programme launched for enhancing technical skills of DBRAIT students. Around 100 students and officials from Institute, Toyota dealer partner staff, students and T-TEP trainees attended the launch ceremony. This unique initiative also offers scholarship to the trainees who belong to economically challenged background & on this occasion 4 trainees were awarded the STAR scholarship worth Rs.50,000/- for the training. | Around 100 students       |
| 48.   |               | 19.02.2024               | Institute involvement in organizing CIVIC Reception for Hon'ble President of India on 19.02.2024 at DBRAIT Auditorium                                                                                                                                                                                                                                                                                                                                                                                                                                                         | -                         |
| 49.   |               | 25.02.2024               | Total 32 Inmates of girls' hostel actively participated in Shramdaan on 25.02.2024 and 35 kgs of garbage collected from in and around Girls Hostel of DBRAIT.                                                                                                                                                                                                                                                                                                                                                                                                                 | Total 32 Inmates of girls |
| 50.   | March 2024    | 04.03.2024               | Around 35 students from Electrical and Mechanical visited Kalpong Hydro Electric Project, North Andaman as a part of their industrial Visit                                                                                                                                                                                                                                                                                                                                                                                                                                   | Around 35 students        |
| 51.   |               | 18.03.2024               | Under educational trip and connecting Rural Youth through Technology, at least 250 school students from six schools of in and around South Andaman visited the institute. Carrier counselling and visit to labs were done by the senior students and staff                                                                                                                                                                                                                                                                                                                    | 250 school students       |

| S. No | Month & Year | Date                     | Activities                                                                                                                                                                                                                                                                                                                                                              | Participants                                  |
|-------|--------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| 52.   |              | 27.03.2024               | The Ayush Hospital, Director of Health Services has conducted pre-homeopathy health camp for the inmates of Boy's Hostel of the Institute on the occasion of celebrating 269 <sup>th</sup> birth anniversary of Dr. Christian Friedrich Samuel Hahnemann, German Physician who discovered the principles of Homoeopathy and developed it as "Science of gentle healing" | -                                             |
| 53.   | April 2024   | 06.04.2024               | Organized the annual sports event "UDAAN" Techno Sports fest 2024 of DBRAIT in a benefitting manner on 6 <sup>th</sup> April 2024 at Mini Stadium, Dollygunj. More than 300 students registered in the sports events.                                                                                                                                                   | 300 students                                  |
| 54.   |              | 30.04.2024               | Prakalp-2024, the Institute Level Technical Project Exhibition and competition of Dr. B. R. Ambedkar Institute of Technology was held on 30 <sup>th</sup> April 2024. In all 8 teams out of 30+ teams from all disciplines were shortlisted for the final competition Prakalp-2024. The teams made presentations and real time demos of the Projects.                   | 30+ teams                                     |
| 55.   | May 2024     | 07.05.2024 to 17.05.2024 | To enhance the Capacity Building of faculty & Staff and to acquaint teachers with new teaching strategies that can promote independent, critical and creative thinking among the students, a Faculty Development Program Advance Pedagogy conducted at DBRAIT from 7 <sup>th</sup> May to 17 <sup>th</sup> May 2024 in association with NITTR Chennai.                  | 40 members of teaching and non-teaching staff |
| 56.   |              | 22.05.2024               | An orientation program was held on 22 <sup>nd</sup> May 2024 in the institution to train and make aware the students about the scope of work in the Rural Internship which was attended by more than 80 students.                                                                                                                                                       | 80 students                                   |
| 57.   |              | 14.05.2024               | DBRAIT on behalf of Indian Maritime University, Chennai conducted Common Entrance Test (CET) on 14.05.2024 for the 07 reserved seats for UG courses in IMU Campuses and for the 30 seats in Diploma in Nautical Science at DBRAIT, Port Blair.                                                                                                                          | -                                             |
| 58.   | June 2024    | 03.06.2024               | A Common Entrance Test was conducted for selection of Candidates for the General purpose rating Course at DBRAIT, Port Blair. This consists of written test which was held on 03.06.2024 and Physical test held on 07.06.2024. Total numbers of seats were 20                                                                                                           | Total numbers of seats were 20                |
| 59.   | July 2024    | 18.07.2024 & 19.07.2024  | A State Level Training-cum-Workshop of NEP 2020, OBE & Pedagogy was conducted on 18 <sup>th</sup> & 19 <sup>th</sup> July 2024 in association with University of Delhi. Faculty of constituent College of Deemed to be University (NSCBIHL) attended the same.                                                                                                          | -                                             |
| 60.   |              | 26.07.2024               | Celebrated Kargil Vijay Diwas in a befittingly manner by the Students of DBRAIT on 26.07.2024                                                                                                                                                                                                                                                                           | -                                             |
| 61.   | August 2024  | 01.08.2024 to 02.08.2024 | Consultative Workshop jointly organised by DBRAIT and Confederation of Indian Industries (CII) on Sustainable Water, Waste Management and Energy- 150 participants on 01-02 August 2024.                                                                                                                                                                                | 150 participants                              |
| 62.   |              | 02.08.2024               | Vice Admiral Dinesh Prabhakar, AVSM, NM, VSM (Retd) addressed the students of Mechanical and Electrical Engineering at DBRAIT. The Admiral's lecture focused on the possibilities and challenges of harnessing nuclear energy in the Andaman and Nicobar (A&N) Islands. 80 students attended on 02 August 2024.                                                         | 80 students                                   |
| 63.   |              | 03.08.2024               | DBRAIT launched a week-long AICTE-mandated induction program for its new batch of                                                                                                                                                                                                                                                                                       | 180 plus new                                  |

| S. No | Month & Year   | Date                     | Activities                                                                                                                                                                                                                                                               | Participants |
|-------|----------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|       |                |                          | 2024-25 students, commencing with department-level sessions on August 3, 2024, and a combined program started from 7th Aug 2024. 180 plus new students attended the program on 03 Aug 2024.                                                                              | students     |
| 64.   | September 2024 | 01.09.2024.              | The trainees of Fashion & Apparel Designing Course under Skill Development Program of DBRAIT and Mahila Mandal Shadipur organized an exhibition of their handmade garments at Chinmaya Mission on 1 <sup>st</sup> Sept. 2024.                                            | -            |
| 65.   |                | 24.09.2024.              | Jointly organized by Mahatma Gandhi Govt. College, Mayabunder and DBRAIT, Sri Vijaya Puram of National Seminar on <b>“Unfurling Indian Tricolour from Andaman to Moirang- Role of Netaji Subash Chandra Bose and Azad Hind Fauz”</b> on 24 <sup>th</sup> September 2024. | -            |
| 66.   | October 2024   | 09.10.2024.              | Carrier Counselling by Students Council at Girls Senior Secondary School. 200 Students attended on 9 <sup>th</sup> October 2024.                                                                                                                                         | 200 Students |
| 67.   |                | 14.10.2024               | International Conference on Information Technology and Intelligence held on 14 <sup>th</sup> October 2024. Students from other Higher Education Institutions of A&N Islands also attended.                                                                               | -            |
| 68.   |                | 23.10.2024               | Week long induction program for the newly inducted B-Tech Student held on 23 <sup>rd</sup> October 2024.                                                                                                                                                                 | -            |
| 69.   | November 2024  | 16.11.2024.              | B-tech 1st year students of all three branches started Rural Internship from 16 <sup>th</sup> November 2024. The students interacted with PRI members and the villagers of Sippighat Gram Panchayat at Gram Sabha.                                                       | -            |
| 70.   |                | 16.11.2024               | As per Disaster management Preparedness activity, SATARKTA 24 -2.0 conducted on 16th November 2024.                                                                                                                                                                      | -            |
| 71.   | December 2024  | 16.12.2024               | "Simbiotik-Tech" a company based in Malaysia and branches at Indonesia and India will be conducting a placement drive for both the Diploma and degree final year students of engineering on 16/12/2024.                                                                  | -            |
| 72.   |                | 19.12.2024 to 21.12.2024 | Carrier counselling by Students Council conducted from 19 <sup>th</sup> to 21 December 2024 covering six senior secondary school at Diglipur. Average 40 students per school totaling to 240 students of North Andaman attended the counselling session.                 | -            |
| 73.   |                | 10.12.2024 to 16.12.2024 | 02 Civil Engineering Faculty members attended online FDP training organized by Ministry of Education GOI from 10 <sup>th</sup> December 2024 to 16 <sup>th</sup> December 2024.                                                                                          | -            |

| S. No | Month & Year  | Date                    | Activities                                                                                                                                                                                                                                                                                                                                                    | Participants                |
|-------|---------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 74.   | January 2025  | 12.01.2025              | 100 students participated in Yoga and rally on the occasion of National Youth Day organized by ANA on 12 January 2025                                                                                                                                                                                                                                         | 100 students                |
| 75.   |               | 14.01.2025              | A technical session for the students is organized by resource person from Eveready Company, Hosur on 14/1/2025 at conference hall of institute Auditorium. 110 Students were attended the session.<br><br>First Aid training (In-House) organized for kitchen staff of Girls hostel and Boys hostel by the Pharmacist of the institute on 18 Jan 2025.        | 110 Students                |
| 76.   |               | 20.01.2025              | The 6-day Online AICTE Training and Learning Academy - Faculty Development Program (ATAL- FDP) on “Foundations and Applications of Artificial Intelligence (AI) and Data Science” organized by Dr. B. R. Ambedkar Institute of Technology completed on 20 Jan 2025. 144 numbers of participants & Researchers from 22 States was attended the above training. | 144 numbers of participants |
| 77.   |               | 23.01.2025              | A contingent of approx. 260 students was participated in Pad-Yatra on the occasion of Parakram Diwas from flag point organised by ANA on 23 Jan 2025.                                                                                                                                                                                                         | 260 students                |
| 78.   | February 2025 | 11.02.2025              | FAD trainees of SDP from 5 Extension Centers organized 3 days Exhibition of their hand made garments on 11.02.2025.                                                                                                                                                                                                                                           | -                           |
| 79.   |               | 11.02.2025.             | Institute implemented Examination Assessment software for internal exams for the first time in these Islands on 11.02.2025.                                                                                                                                                                                                                                   |                             |
| 80.   |               | 14.02.2025 & 15.02.2025 | Organised 02 days Virtual Lab Workshop on 14th and 15th Feb 2025 in association with IIT Roorkee in offline physical mode. Virtual Labs is an initiative by the Ministry of Education (MoE), GoI. The Project aims to enhance learning by offering virtual experiments, simulations, and interactive learning resources.                                      | -                           |

## Internal Quality Assurance Committee



डॉ भीमराव अंबेडकर प्रौद्योगिकी संस्थान  
DR.B.R.AMBEDKAR INSTITUTE OF TECHNOLOGY  
पहाडगीव, पोर्ट ब्लेयर - ७४४१०३ Pahargoon, Port Blair - 744103.  
अंडमान निकोबार दीप सङ्घ Andaman & Nicobar Islands.



F.No. IQAC/DBRAIT/Vol-1/2016

Dated: 28/08/2017

Order No 655

In supersession to the office Order No. 105 dated 26th August '2016, the committee has been reconstituted with additional members. These members of IQAC shall also be responsible for organizing workshops, seminars on quality related themes and promotion of quality circles, documentation of all activities leading to quality improvement. The HOD's and teachers and coordinator shall be responsible for preparation of Annual Quality Assurance Report and validation of Self Evaluation Score of Academic Performance Indicators (API). Internal Quality Assurance Cell (IQAC) shall undertake all quality initiatives for continuous improvement. For student's participation, the inputs given by student representative in the CR meeting to be discussed in the review meetings.

1. Principal
2. Dr. Alagusundaram, HOD(Computer)
3. Mr. Arun Srivastava, HOD(Electrical)
4. Dr. Jenson Daniel, HOD(Civil)
5. Ms Gunvanti Parmar, HOD(ECE)
6. Mr. B.K Jena, HOD(Mech)
7. Mr. Shankar Rao, HOD(HM)
8. Mr. Manohar Singh, Retd SE( Electricity Dept)
9. Mr. Harsabardhan Barik, Assistant Professor
10. Mr. Lizzie D'cruz Lecturer (SG)
11. Assistant Accounts Officer
12. Ms. Suraj Moli V.S, Lecturer (SG)
13. Mr. Vinod Kumar

- Chairperson
- Coordinator
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Alumni Member

PRINCIPAL

### OFFICE ORDER BOOK

#### Copy to:

1. ALL HOD'S (C/ECE/Elect/Meh/HM/HUM)
2. Mr. Manohar Singh, Retd SE( Electricity Dept)
3. Assistant Accounts Officer
4. Mr. Harsabardhan Barik, Assistant Professor through HOD(Hum)
5. Mr. Lizzie D'cruz Lecturer (SG) through HOD(ECE)
6. Ms. Suraj Moli V.S, Lecturer (SG) through HOD(ECE)
7. Mr. Vinod Kumar, Alumni Member

PRINCIPAL