



अंडमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान
Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY
(NAAC ACCREDITED)
पञ्चवर्षीय परीक्षा केंद्र
अंडमान तथा निकोबार द्वीप समूह
PAIJARAGACH, PORT BLAIR - 744102
ANDAMAN & NICOBAR ISLANDS



Proceeding of 6th Meeting of BoG held on 30th December 2019

Date: 30th December 2019 Time: 09:15 am

Venue: Mini Conference Hall, DBRAIT, Port Blair

The meeting of the 6th Board of Governors was held on 30th December, 2019 at 9.15 am, Mini Conference Hall, 2nd Floor, Administrative Block, BRAIT

The following were present:

- | | |
|----------------------------|---|
| 1. Prof. K. K. Aggarwal | Chairman |
| 2. Prof. Ajoy Kumar Ray | Member |
| 3. Smt. Nita Karmakar | Member |
| 4. Prof. R D Kaushik | Member (Representative of Pondicherry University) |
| 5. Dr. Renuka Mishra | Member (Through VC) , Director, MHRD |
| 6. Prof. NithyanandPrabhu | Mentor, BRAIT |
| 7. Prof. N C Shrivaprakash | Performance Auditor of Mentor Institute, NIT Trichy |
| 8. Dr. Utpal Sharma | Member |
| 9. ShriG. Dhinakaran | Member, (Representative from ACCI) |
| 10. Smti S Aishwarya | Faculty Member, Diploma Programme |
| 11. Shri Vinod Kumar | Faculty Member, B.Tech Programme |
| 12. Shri Uday Narayan | Member Secretary, (Dean Academics In-charge, BRAIT) |

Leave of Absence:

- | | |
|---|----------|
| 1. Regional Officer AICTE | : Member |
| 2. Shri Kamlesh Kumar, JS (HE) A&N Admn | : Member |
| 3. Nominee of MSBTE | : Member |

At the outset Chairman welcomed the members which were followed by the discussion on each of the agenda points:



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1.0 Action Taken on the 5thBoG Meeting proceedings.

1.1 Confirmation of the proceedings of the 5th meeting of the Board of Governors held on 9th September 2019.

The Proceedings of the 5th meeting of the Board of Governors held on 09.09.2019 were circulated to the members. No comments have been received.

Decision:

The proceedings of 5thBoG are confirmed.

1.2 Action Taken report on the proceeding of 5th meeting of the Board of Governors held on 9th September 2019.

The Action Taken Report on the proceedings of the 5th meeting of the Board of Governors is given in **Annexure-I** (page no. 18-24).

Decision:

BoG noted the Action Taken Report.

Prof Nithyanand Prabhu suggested that concerted effort may be made both by Mentor and Mentee institute for implementing all the components of Twinning Arrangements. It was also suggested to have VC classes in a structured manner so that 10% of the curriculum is covered.

2.0 Approval Items.

2.1 Approval of 3rd Standing Finance Committee Meeting.

The Minutes of 3rd Standing Finance Committee meetings with the recommendation for procurement of



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पुस्तक भवन, पोर्ट ब्लेयर
शेखराना तथा विश्वनाथ द्वीप समूह
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equipments for Civil Engineering Departments shall be placed before the BoG at **Annexure II** (page no. 25-29).

Approval Sought:

The BoG was appraised of following:

- As per the decision taken in the 5th BoG inputs from NIT Trichy has been obtained with regard to the reasonability of price for all the packages of Civil Engineering Department.
- The NIT Trichy found the rates quoted by vendor for 2 packages i.e. package-III and packages-V reasonable.
- The 3rd SFC recommended the proposal for placing orders to M/s Aimil Ltd for above 2 packages at total cost of Rs 1,44,36,768/-.

Discussion & Decision:

During the discussion Director, MHRD stated that World Bank norms may be followed for all procurement. The TEQIP Coordinator, DBRAIT submitted that all the procurement was carried out as per World Bank norms and the details has been shared with the NPIU.

The BoG observed that the expenditure in academic activity needs to be improved by undertaking activities such as deputing faculty members to reputed institutes/industries including NIT Trichy to strengthen the research activities. The team visiting the institute shall submit the actionable report along with the timeline for affective monitoring.



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Decision:

- The BoG approved the recommendation of 3rd SFC for placing orders to M/S Aimil Ltd for above 2 packages at total cost of Rs 1,44,36,768/-.
- The BoG decided that Shri Vinod Kumar, AP (ECE) may be entrusted with the responsibility of identifying the institute/industries and prepare visit plan involving all the desirous faculty members. The details so obtained may be submitted to TEQIP Coordinator within 3 weeks for further action. The BoG also advised that the visit to be completed and the report to be submitted in the next BoG.

2.2 Approval for Re-visiting the eligibility criteria for the post of Project Officer under TEQIP-III.

- The vacancy notice for the post of Project Officer was advertised published in National Daily / e-recruitment portal. 37 candidates submitted their application but on scrutiny it has been found that none of the candidate fulfills the eligibility criteria prescribed in therecruitment notice at **Annexure-III** (Page No.30). Hence BoG is requested to approve the revised eligibility criteria as hereunder:

Name of the Post	Project Officer
Mode of Appointment	On Contractual Basis Period: 1 Year (Co-terminus with the Project)
Consolidated Remuneration	Rs 70,000/- to Rs 1,00,000 /- per month, depending on the qualification, experience and performance in the interview of the candidate
Age	Should not exceed 50 years



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Eligibility Criteria		
Existing	Proposed- to be revised	Reason for Change
I. <u>Qualifications:</u> Master Degree in Engineering / Technology from any recognized university. OR Degree in Engineering with MBA from any recognized university.	No Change	
I. <u>Experience:</u> a) 05 years experience in design, planning, training, monitoring and evaluation of Project preferably in externally aided Projects of World Bank/ National/ State Level Government project. b) Implementation and handling of Management Information System (MIS). c) Working knowledge and experience in any of the software system related to Direct Fund transfer system is desirable .	II. <u>Experience:</u> a) 03 years experience in design, planning, training, monitoring and evaluation of Project preferably in externally aided Projects of World Bank/ National/ State Level Government project. b) Implementation and handling of Management Information System (MIS) is desirable . c) No change	a) Most of the candidates were having experience less than 5 years b) None of the candidates, except one were having experience in MIS.

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b. A Selection Committee with the following composition is proposed for carrying out the selection of Project Officer by conducting interview at Port Blair:

1. Prof Ajoy Kumar Ray : Chairman
2. Principal, BRAIT : Member
3. TEQIP Coordinator : Member
4. Nodal Officer (Finance) : Member

Decision:

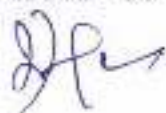
The BoG resolved the following:

1. The experience to be reduced to 3 years and advertisement to be published by 31st Dec 2019.
2. The Selection Committee may complete the selection process by 4th week of January 2020.
3. The composition of Selection Committee is as follows:
 - i. Prof Ajoy Kumar Ray : Chairman
 - ii. Principal, BRAIT : Member
 - iii. TEQIP Coordinator : Member
 - iv. Nodal Officer (Finance) : Member
 - v. Shri Vinod Kumar, AP (ECE) : Member

3.0 Ratification.

3.1 Ratification of the decision taken by the Chairman of BoG.

- The BoG was appraised that in 5th BoG meeting held on 9th September 2019 it was decided that in order to expedite procurement and other activities Chairman, BoG shall be empowered to a decision based on the recommendation made by SFC and the same shall be ratified in the subsequent BoG.





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- The BoG was also appraised that following decision were taken by Chairman, BoG based on the recommendation of SFC and the same has been placed for ratification.
- a. Recommendation of the 1st SFC meeting at **Annexure-IV** (page no.31-35) for procurement of Lab equipments for ECE department as per the package detailed below:

Packages	Amount (In Rs.)
Package-II	21,74,155.00
Package-III B	49,25,035.00
Package-IV	14,06,365.00
Package-V	16,79,755.00
TOTAL	1,01,85,310.00

- b. Recommendation of the 2nd SFC meeting at **Annexure-V** (page No.36-39) related to procurement of 202 Nos. Desktop Computers for an amount of Rs. 1,51,63,209/-.

Discussion & Decision:

During the discussion it was stated few computers procured through GeM did not give satisfactory performance and the after sales service was not up to mark.

The TEQJP Coordinator stated that the matter was reported to GeM but the response was not encouraging both from the OEM and GeM authorities.

The Director, MHRD suggested that the details may be sent to MHRD for taking up with GeM authorities.

After detailed discussion BoG resolved following:

1. The decision taken by Chairman, BoG related to procurement of Electronics Equipments and 202



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computers as per the recommendation of 1st and 2nd SFC approved.

4.0 Reporting /Discussion Items.

4.1 Status of recruitment for the post of 03 Professors and 01 Associate Professor.

4.2 Proceedings of selection committee for the post of Associate Professor on contract basis, 01 each in the department of CSE and Civil Engineering.

The BoG was appraised of following:

- The Recruitment Notice was published in national daily and was re-advertised to get more eligible candidates.
- The Selection Committee was constituted as per AICTE norms and interviews were held at Chennai and Bhubaneswar. Two Associate Professors one each for Civil and CSE were recommended by the selection committee.
- The proposal was sent to NPIU with the approval of Chairman, BoG, the NPIU forwarded the same to Secretary (Edn), A&N Administration.
- A&N Administration has taken action to obtain approval from competent authority for issuing the offer of appointment followed by appointment letter.
- Since no eligible candidates for 3 Professors (Civil, CSE and ECE) and 1 Associate Professor (ECE) were found in the earlier advertisement, the vacancy notice was published again and 7 eligible candidates were shortlisted.



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- The selection process shall be completed by 3rd week of January 2020.

Decision:

BoG noted the progress made and suggested to expedite the recruitment of Associate Professors recommended by the Selection Committee. BoG further resolved that the selection process for Professor and remaining Associate Professor may be carried out by the same committee within next three weeks.

4.3 Report on Placement Sub Committee.

The BoG was appraised of following:

- A Sub-Committee was constituted under the Chairmanship of Smti Nita Karmakar, Regional Director, CII, Eastern Region and North East in the 3rd BoG to carry out the detailed study of Placement process followed in DBRAIT and to assess the root cost for low campus placement percentage.

- The Sub-Committee carried out survey, analysis of past data and submitted following observations and recommendations:

Observations

- ✓ Absence of industries and high cost of travel makes internship at mainland difficult.
- ✓ Absence of Training Evaluation and no credits for training make students to have a casual approach towards Internship Platforms & Training.

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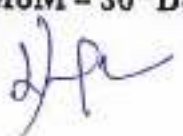
- ✓ No screening at entry level and no restrictions of backlogs have resulted poor pass out percentage and low RFT (Right First Time).
- ✓ Students expect very high Salary and prefer to work only in south Indian cities.
- ✓ The inclination for entrepreneurship is very low.

Recommendations:

- ✓ Constituting Industry Institute Career Counseling Committee with Industry representation for joint evaluation of internship trainings and Organizing placement interviews through Skype/VC
- ✓ Proposing screening of entrants through JEE to improve quality of intake and proposing credits for Internship
- ✓ Industry attachment training of 3 months after final semester and support for Stay and Travel arrangement.
- ✓ To have academic autonomy

Discussion & Decision:

1. During the discussion it was suggested that the Training Placement Advisor (Faculty member) may obtain inputs related to area of training/internship from other faculty members.
2. It was also discussed that in order to inculcate competitiveness among the students of DBRAIT, supernumerary seat (15) in each of the three disciplines may be created and students from mainland may be given opportunity so that heterogeneous mix will create competitive environment.





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Decision:

BoG approved the following:

1. To award credits for the internship training undertaken by the students as per AICTE internship guidelines by taking up the matter with Pondicherry University.
2. The assessment of the internship training may be carried out by practicing engineers/ industry experts.
3. To obtain approval for supernumerary seat (15) in each of the three disciplines so that heterogeneous mix will create competitive environment.

BoG also resolved Shri Vinod Kumar, AP (ECE) shall obtain inputs related to area of training/internship for the students from other faculty members and submit half page write up to Chairman, BoG by 2nd week of January 2020.

4.4 Report on Academic Sub Committee.

The BoG was appraised of following:

- A Sub-Committee was constituted under the Chairmanship of Prof Ajoy Kumar Ray in the 3rd BoG to carry out the detailed study of the academic process followed in DBRAIT and to assess the root cost for low percentage of pass out (right first time-RFT).
- The Sub-Committee carried out analysis of internal and external results for both degree and diploma program for last five years data and thereby made following observations and remedial measures:

Root cause of poor results in degree programs:

- ✓ Absence of professional counseling and low cut off marks for admission (38% to 42%).

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- ✓ The RFT in last 03 years have been in the range of 2% to 20% in degree programs and transition rate is 100% since 100% backlogs are allowed by Pondicherry University.
- ✓ The RFT for diploma programs ranges from 9% to 16% and the transition rate is 25-63 %.
- ✓ Absence of proactive approach and motivation in teachers.

Recommendations:

- ✓ To introduce entrance test/JEE qualifying exam at entry level to improve the quality of intake for both diploma and degree.
- ✓ Filling of vacancies on Priority and recruiting experienced faculties through NPIU.
- ✓ Conducting centralized internal exams to make the students have serious approach for academics.
- ✓ To introduce bridge courses in basic subjects to improve RFT and transition rates.
- ✓ To implement aggressive equity initiatives by engaging subject experts from coaching centres/Mentor institute/INIs for improving academic result.

Discussion & Decision:

1. During the discussion it was suggested that to improve the results of basic subjects like Mathematics, Physics etc, bridge courses should be given to the identified target group from the beginning of the semester.





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2. BoG members suggested that students should be discouraged to carry on backlog subjects.

Decision:

BoG approved the following:

1. BoG entrusted Shri Vinod Kumar, AP(ECE), Member of BoG to coordinate with all the regular faculty members and plan bridge course identifying grey subjects (subject having results less than 50%) and prepare schedule for the ensuing semester and submit to Dean (Academics) by end of January 2020.
2. To invite faculties from coaching institutes/Centres for conducting special equity classes to improve the results on payment basis as per the guest lecturer norms.
3. Retired faculty members of good institutes may be engaged for short term basis for teaching specialized subjects to improve the results and exposure of students.
4. DBRAIT may take up the matter with Pondicherry University to consider the number of backlog subjects allowed, to students, as followed in various other Central/Affiliating Universities.
5. BoG recommended a selection test for the admission to degree and diploma program from the year 2020 so that candidates who are serious in pursuing technical education are given opportunity. It was also recommended that from 2021 JEE score may be taken as criteria for admission in various B.Tech courses.

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6. To revisit the internal assessment examination system so that overall quality of pass outs improves.
7. For admission for lateral entry students from other parts of the country may also be encouraged subject to availability of seats after giving preference to local eligible candidates.
8. The institute may take approval from competent authority to implement the above recommendation which improve results as well as employability to a considerable percentage.

4.5 Observations of AICTE Expert Visiting Committee (EVC)

The BoG was appraised of major observations made by EVC of AICTE during their visit on 25th November 2019.

Decision:

BoG resolved that action may be taken to minimize the deficiency and status report may be submitted in the next BoG meeting.

5.0 Any other items with the approval of Chairman.

5.1 Equity Initiative

BoG was appraised that concerted effort has been made by group of faculty to coordinate improvement of pass percentage. A Power point presentation was made by Smti S. Aishwarya, faculty member highlighting the equity initiatives taken by the institute for both diploma and degree programs at **Annexure-VI** (Page No.40-44)for improving transition rates in first year.



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Decision:

BoG noted the initiatives taken and suggested to update the outcome once the university/Board results are declared.

5.2 Affiliation issues with Pondicherry University

The BoG was appraised that Pondicherry University vide letter dated 07/11/2019 granted conditional affiliation for 03 B. Tech Programs for 3 months.

It was also informed that following issues were raised by the University in their above letter:

- i. A & N Islands Administration shall constitute an Enquiry Committee on the functioning of the College and the faculty complaints against the present Principal and submit a report within 8 weeks. The Enquiry Committee should consist of two University Nominees and one nominee of Andaman & Nicobar Administration.
- ii. As per the AICTE recent letter dated 23.10.2019 sharing the space, faculty and facilities of the Engineering College should not be permitted with Polytechnic College or any other institutions located within the same permission. Faculty recruited by UPSC for Engineering College should not be given teaching workload in Polytechnic College and vice versa.
- iii. A qualified Principal as per the AICTE norms should be appointed within three months.
- iv. The Board of Governors (BoG) of the college should be reconstituted as per the AICTE norms and include two University nominees are to be invited to all the Meeting by giving sufficient time and notice.




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- v. All other deficiencies pointed out by the Inspection Committee with respect to faculty, lab equipment, library books & journals and sports facilities should be rectified within three months.

The BoG was informed that most of the issues raised by university have been addressed while few of them are policy related issues for which MHRD had issued Advisory in the year 2014.

The BoG was informed that MHRD has been appraised on the above and a communication from Secretary (Edn) has also been sent on 01/01/2020 to Pondicherry University stating that, "while policy related issues stand addressed through the Advisory issued by MHRD in the year 2014. Other issues raised by the University have been addressed and corrective action taken report has also been sent to the University".

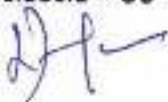
Pondicherry University nominee stated that the action taken report along with the details may be submitted to University authorities at the earliest.

The BoG resolved that the university may be requested to restore affiliation without any conditions.

5.3 Miscellaneous issues

During the discussion on the agenda items it was informed that one of the faculty members has not been allotted a subject, which the teachers feels he can teach.

It was informed that one of the faculty members assigned the task of Equity Coordinator refused to carry out the task assigned citing some reasons. It was also informed that around 4 to 5 faculty members have refused deposit the answer scripts and enter marks in the portal citing that the institute not autonomous and the university guidelines does





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not mentioned such process. The BoG decided two member Committee viz. Prof. N C Shivaprakash and Prof R D Kaushik to enquire into the matter and give report.

BoG also resolved that since DBRAIT has been upgraded to engineering college offering both degree and diploma programs in an integrated manner, hence a consolidated seniority list may be prepared along with the proposal for change of nomenclature of post in line with SLIET/NERIST. The details may be shared in the next BoG meeting.

Smti Nita Karmakar informed BoG that she will be superannuating on 31/1/2020.

The BoG placed on record the appreciation for the contribution made by Smti Nita Karmakar, Director, CII Eastern Region during her tenure as member of BoG.


Dean (Academic)
Member Secretary


Principal


(Prof. K.K. Aggarwal)
Chairman

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ACTION TAKEN REPORT OF 5TH BOG MEETING HELD ON 09.09.2019

S.No.	Reporting & Discussion items	Decision Taken /Suggestion Made	Action Taken
2.1	Approval of the minutes of Standing Finance Committee (SFC) related to procurement of Equipments under TEQIP	a. During the discussion the Chairman of Standing Finance Committee (SFC) stated that the proposal placed before the SFC requires detailed scrutiny which could not be carried out in the first meeting due to paucity of time. b. The BoG resolved that the Standing Finance Committee shall meet again at the earliest and carry out detailed package/Item wise scrutiny of all the proposal related to the procurement of equipment through NCB for which bid process management have been completed. c. The BoG also resolved	b. The SFC met again on 9/9/2019 and the minutes of the meeting attached at Annexure-IV (page no.31-35) c. The recommendation of the SFC has been placed



Proceeding of 5th meeting of BoG held on 9th September, 2019

Date: 9th September 2019

Time: 9.00am

Venue: Mini Conference Hall, DBRAIT, Port Blair

		that the Chairman of the BoG is empowered to approve the recommendation of the Standing Finance Committee on behalf of BoG, the same shall be ratified in the next BoG meeting	before BoG for ratification.
2.2	Approval for engaging Project Officer under TEQIP-III	BoG approved the above proposal with the following observation: a. The consolidated remuneration may be indicated in the range of Rs.70,000/- to Rs. 1,00,000/- per month. The exact emolument shall be decided by the selection committee depending on the candidate qualification, experience and performance in the interview. b. The expenditure towards the salary shall be met from the incremental operating cost of TEQIP fund.	The vacancy notice for the post of Project Officer was advertised published in National Daily / e-recruitment portal. 37 candidates submitted their application but on scrutiny it has been found that none of the candidate fulfilled the eligibility criteria prescribed in the recruitment notice. The matter has been placed in the 6th BoG for relaxation of eligibility criteria.



Proceeding of 5th meeting of BoG held on 9th September, 2019

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3.1	Ratification of the decision taken by the Chairman BoG.	Following decisions were taken by the Chairman and the same may be ratified by the BoG: - Initiating Procurement process for procurement of 202 Computers as per TEQIP-III procurement guidelines. - Sponsoring Principal, DBRAIT to attend Inspirational Leadership Management Development Program based on Bhagavad Gita organized by IIM, Bangalore.	The matter has been placed in the 6 th BoG.
4.1	Discussion on the observation / recommendation of two sub committees constituted.	BoG resolved that the report may be finalized in consultation with all the committee members' stake holders and shared with all the BoG members within 4 to 6 weeks.	The recommendation made by two Sub-Committees will be reported in the 6th BoG.



अंडमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान
Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY
(NAAC ACCREDITED)
पंडित रवी चंद्र शर्मा
अंडमान तथा निकोबार द्वीप समूह
PANJAGADH, PORT BLAIR - 744 151
ANDAMAN & NICOBAR ISLANDS



Proceeding of 5th meeting of BoG held on 9th September, 2019

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		b. BoG also suggested that the academic sub-committee may examine the possibility of supernumerary seats for attracting meritorious candidate from mainland which will bring in competitive spirit amongst the students of the islands.	
4.2	Reply to the observation made by Pondicherry University	The BoG observed that the reply sent to Pondicherry University was comprehensive and addresses the institute related issues raised by Pondicherry University.	



Proceeding of 5th meeting of BoG held on 9th September, 2019

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4.3	Audit report of Mentor and Performance Auditor under TEQIP	a. The BoG noted the improvement made by the institute in some of the key parameters which has lead to improvement in the overall score from 2.27 to 1.69. b. The BoG suggested that it should be mentioned in the footnote of the table stating that the score of '3' indicates the lowest score while the '1' indicates the highest score. c. The BoG observed that the score related to twinning activities should be improved to 1.5 or below.	a. The overall actual score as per the Performance Audit Report is 1.34 as against the self-assessment score of 1.69. b. Noted c. The actual score as per Performance Audit report is 1.14 as against the self assessment score of 2.14. Hence the institute has marked an improvement related to twinning activities.
4.4	Report on the activities undertaken / planned to be taken up under twinning arrangement with	The BoG noted the Twinning Activities plan for the next 06 months and advised periodic monitoring to ensure the	The activities of the last plan were reviewed by visiting team from NIT Trichy and new activities were added, minutes



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	NIT Trichy in next 6 months	effectiveness	attached at Annexure VII (page no. 45-50).
4.5	Status of recruitment for the post of Professor and Associate Professor under TEQIP	a. The BoG decided that the interview may be fixed within two weeks either in New Delhi or at Port Blair. It was also decided that the TEQIP shall explore the possibility of paying the TA/DA to the eligible candidates through TEQIP fund. b. Alternatively interview may be organized near the candidates home town/present address to facilitate ease in attending the interview in case the payment of TA/DA is not permitted under TEQIP.	As per the location of the candidates interviews were held at IIT Madras and Bhubneswar. 02 candidates was selected for the post of Associate Professor, one each in CSE and Civil Departments.
4.6	Report on approach for implementing 360° feedback	The BoG noted the approach and suggested that inputs from all the faculty members may be obtained and the final approach for the software development may be shared.	A Committee has been constituted for finalizing the approach of 360 degree feedback.



अण्डमान १९८१ निषेधावस्था प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान
Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY
(NAAC ACCREDITED)
पणजी रोड पोर्ट ब्लेयर RAJAHMUNDRAM, PORT BLAIR- 744103
अण्डमान तथा निकोबार द्वीप समूह ANDAMAN & NICOBAR ISLANDS



Proceeding of 5th meeting of BoG held on 9th September, 2019

Date: 9th September 2019

Time: 9.00am

Venue: Mini Conference Hall, DBRAIT, Port Blair

5.1	Granting of study leave for pursuing higher studies:	The BoG decided that the application for study leave to pursue PhD on full time / part time basis may be considered subject to following conditions: - Only one faculty to be deputed at a time and the next faculty shall be considered after return of the first faculty. - The institute so selected by the faculty for admission should have higher NIRF ranking than NIT Trichy.	Noted
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Minutes of 3rd Standing Finance Committee (SFC) Meeting of Dr. B.R. Ambedkar Institute of Technology by File Rotation on 6th December 2019 for recommendation of procurement proposal for Supply, Installation, Commissioning and Testing of Civil Engineering Lab Equipments under TEQIP-III Project.

In the 2nd BoG meeting held on 15th April 2019 at DBRAIT, Port Blair, it was decided to constitute a 'Standing Finance Committee' for scrutiny of all the proposals related to procurement under TEQIP-III Project.

The constituents of the SFC Committee are as under:

- | | |
|---|------------|
| 1. Prof. Ajoy Kumar Ray, Former Director, IEST | : Chairman |
| 2. Shri. Shankar Rao, TEQIP Coordinator | : Member |
| 3. Shri. Harsabardhan Barik, Nodal Officer (Proc) | : Member |
| 4. Smti. N Kavidha, AAO/Nodal Officer (Finance) | : Member |

Further, Andaman & Nicobar Administration vide order No. 434 dated 25th June 2019 has empowered Board of Governors (BoG) and other Competent Authorities of the institute to take decision on the proposals pertaining to implementation of TEQIP-III Project as per the 'Financial Management Manual' and 'Procurement Manual' as details given hereunder:

Financial limit	For Govt. Funded/Govt. Aided and CFTIs
Rs 5.00 Lakh (Single payment vendor)	TEQIP Coordinator
Rs 50.00 lakh (Single payment vendor)	Director/Principal
Above Rs 50.00 lakh (Single payment vendor)	Board of Governors

I. **Background**

A tender under National Competitive Bidding /Open Tender, in two bid systems viz. Pre-qualification-cum-Technical Bid and Price Bid for Supply, Installation, Testing, Commissioning and Training of Civil Engineering Lab Equipments, Consisting of Five packages with comprehensive onsite warranty for five years vide Tender Notice No.: BRAIT/TEQIP-III/1-33(16)/1617 dated was floated on 12/07/2019 through e procurement portal. The tender notice was also published in the national daily 'The Hindu' (all editions) dated 12/07/2019 for giving wide publicity. The due date for submission of e-tender was 16/08/2019. A period of 35 days was provided to the bidders as against 04 weeks/30 days for preparation and submission of tender.

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The details of firms participated in the tender, package wise are given hereunder:

Package Nos.	No. of Firms Participated	Name and address of firms
I	2	1. M/S EIE Instrument Pvt Ltd, Ahmedabad (2/3) 2. M/S Arvind Engineering Hyderabad (3/3)
II	3	1.M/S AMIL Ltd, New Delhi(1/3) 2.M/S EIE Instrument Pvt Ltd, Ahmedabad (2/3) 3.M/S Arvind Engineering Hyderabad (3/3)
III	3	1.M/S AMIL Ltd, New Delhi(1/3) 2.M/S EIE Instrument Pvt Ltd, Ahmedabad (2/3) 3. M/S Arvind Engineering Hyderabad (3/3)
IV	2	1. M/S EIE Instrument Pvt Ltd, Ahmedabad (2/3) 2. M/S Arvind Engineering Hyderabad (3/3)
V	3	1.M/S AMIL Ltd, New Delhi(1/3) 2.M/S EIE Instrument Pvt Ltd, Ahmedabad (2/3) 3. M/S Arvind Engineering Hyderabad (3/3)
VI	3	1.M/S AMIL Ltd, New Delhi(1/3) 2.M/S EIE Instrument Pvt Ltd, Ahmedabad (2/3) 3. M/S Arvind Engineering Hyderabad (3/3)

The user department i.e. Civil Engineering Department has carried out the Pre-Qualification cum Technical Evaluation of all the received bids on the pre qualification and technical parameters prescribed in the tender document. It was observed that there was a technical error in the specifications of 02 items (at S. Nos. 11 & 12), in respect of Package II hence the user department recommended to cancel the Package and go for retendering after the modification of specification..

On the basis of pre-qualification and technical evaluation the following firms were found to be responsive in respect of packages mentioned against their name.

Package No.	Name of Responsive Firms
I	M/S Arvind Engineering Hyderabad (3/3)
III	M/S AMIL Ltd, New Delhi (1/3)
IV	M/S Arvind Engineering Hyderabad (3/3)
V	M/S AMIL Ltd, New Delhi (1/3)
VI	M/S AMIL Ltd, New Delhi (1/3)

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Shankar



The financial bids of the technically responsive bidders were opened through e-procurement portal and the package costs quoted by technically qualified bidders against the respective packages are as under:

Package No.	Name of Responsive Firms whose Financial Bids were opened	Package Cost quoted by the Firms (In Rs.)
I	M/S Arvind Engineering Hyderabad (3/3)	1,09,322.00
III	M/S AMIL Ltd, New Delhi (1/3)	1,14,32,485.00
IV	M/S Arvind Engineering Hyderabad (3/3)	11,63,639.00
V	M/S AMIL Ltd, New Delhi (1/3)	30,04,283.00
VI	M/S AMIL Ltd, New Delhi (1/3)	36,05,126.00
Total		1,93,14,855.00

The Standing Finance Committee (SFC) on its 1st Meeting held on 9th Sep 2019 had recommended to BoG the procurement package of Civil Engineering needs further scrutiny as the number of eligible bidder in respect of all the five packages is only one. The recommendation of SFC was placed before BoG and the BoG has taken a decision to refer the procurement packages to NIT-Trichy to ascertain the reasonability of prices of each equipments quoted by the bidders in respect of all the procurement packages.

On the direction of BoG, the details of procurement packages of Civil Engineering Department was submitted to NIT-Trichy through email dated 04th Oct 2019 with the request to further scrutinize the packages and give their observations/view on the suitability of equipments and reasonability of prices of equipments quoted by the bidders.

The Civil Engineering Department of NIT-Trichy has scrutinized technical evaluation report and check the reasonability of prices quoted by the bidders and submitted their recommendation attached as (Annexure-II). The summary of the recommendation, package wise, is given hereunder:

Pkg No.	View /Comments of NIT-Trichy	Remarks
I	NIT-T does not deal with Glass items hence package to be dropped	Not recommend for Procurement
III	Rates appears to be Reasonable	Recommended for Procurement
IV	Rates Quoted by the vendor is Higher than other make	Not recommend for Procurement
V	Rates appears to be Reasonable	Recommended for Procurement
VI	Rates Quoted by the vendor is Higher than other make	Not recommend for Procurement

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The Civil Engineering Department of NIT-Trichy has checked/verified the reasonability of rate with their sources such as previous purchase order /Local Vendors etc and found the rates of each equipments quoted by the bidders are reasonable in respect of package III and V and recommended for procurement. In respect of package I, package IV and package VI, NIT-Trichy has observed that the rates of the equipments are on the higher side and we did not receive any comments on price reasonability with respect to package I and hence not recommended for procurement.

The details of packages recommended for procurement, name and address of successful bidders along with package cost are given hereunder:

Package No.	Name and address of successful bidder	Package Cost (In Rs.)
III	M/S AMIL Ltd, Naimex house,A-8 Mohan Co-operative Industrial Estate , Mathura Road New Delhi -110044	1,14,32,485.00
V	M/S AMIL Ltd, Naimex house,A-8 Mohan Co-operative Industrial Estate , Mathura Road New Delhi -110044	30,04,283.00
Total		1, 44, 36,768.00

As per World Bank procurement Guidelines issued by NPIU/MHRD, single bid should also be considered for award, if:

- It is determined that publicity was adequate.
- Bid specifications/conditions were not restrictive or unclear
- Bid prices are considered reasonable.

In the instant tender publicity was adequate, bid specifications/conditions were generic & clear and bid prices are found to be reasonable and hence single bids fulfil all the three conditions for its consideration.

As the total value of the tender is Rs 1, 44, 36,768.00(Rupees one crore forty four lakh thirty six thousand seven hundred and sixty eight only), the BoG is Competent to approve the proposal on the recommendation of SFC.

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Shankar



II. Decision Taken:

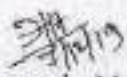
The Standing Finance Committee has reviewed the procurement proposal and recommends to BoG to approve the procurement of under mention packages from the firms mentioned against the packages:

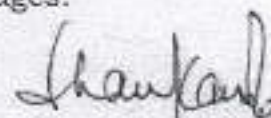
Package No.	Name and address of successful bidder	Package Cost (In Rs.)
III	M/S AMIL Ltd, Naimex house,A-8 Mohan Co-operative Industrial Estate , Mathura Road New Delhi -110044	1,14,32,485.00
V	M/S AMIL Ltd, Naimex house,A-8 Mohan Co-operative Industrial Estate , Mathura Road New Delhi -110044	30,04,283.00
Total		1, 44, 36,768.00

(Rupees One crore forty four lakh thirty six thousand seven hundred and sixty eight only)

In respect of packages I, II, IV & VI the committee recommends to BoG for cancellation of packages and retendering after revisiting the specifications of equipments/items contained in the packages.


(N Kavidha)
Nodal Officer (Fin)
Member


(Altamash Mustafa)
For Nodal Officer (Proc)
Member


(Shankar Rao) 07/12/16
TEQIP Coordinator
Member


(Prof Ajoy Kumar Ray)
Member BoG
Chairman, SFC

ANNEXURE-III

- I. Name of the Post Proposed at TEQIP Unit, BRAIT : Project Officer**
II. Eligibility Criteria for the Post:

a) Essential Qualification:

Master Degree in Engineering / Technology from any recognized University

OR

Degree in Engineering with MBA from any recognized University

b) Experience:

- i. 05 years experience in design, planning, training, monitoring and evaluation of Project preferably in externally aided Projects of World Bank/ National/ State Level Government project
- ii. Implementation and handling of Management Information System (MIS).
- iii. Working knowledge and experience in any of the software system related to Direct Fund transfer system is desirable.

- c) Age:** The age of the candidates should not exceed 50 years as on last date of submission of applications.

- III.** Date of publication of vacancy notice in National daily "The Hindu": 2/10/2019
- IV.** Last date for submission of applications: 18/10/2019
- V.** No. of candidates submitted their applications received: 37
- VI.** No. of candidates found eligible as per eligibility criteria: NIL
- VII.** No. of candidates fulfilling essential qualifications but not having the requisite experience: 22
- VIII.** Relaxation in experience proposed/revised experience as-
- a) 5 years working experience in industries/educational institutes, preferably in externally aided Projects of World Bank/ National/ State Level Government projects.
 - b) Implementation and handling of Management Information System (MIS) is desirable.
 - c) Working knowledge and experience in any of the software system related to Direct Fund transfer system is desirable.



Minutes of 1st Standing Finance Committee (SFC) Meeting of Dr. B.R. Ambedkar Institute of Technology held on 8th September 2019 at 3.00 PM.

In the 2nd BoG meeting held on 15th April 2019 at DBRAIT, Port Blair, it was decided to constitute a 'Standing Finance Committee' for scrutiny of all the proposals related to procurement under TEQIP-III Project. Further, Andaman & Nicobar Administration vide order No. 434 dated 25th June 2019 has empowered Board of Governors (BoG) and other Competent Authorities of the institute to take decision on the proposals pertaining to implementation of TEQIP-III Project as per the 'Financial Management Manual' and 'Procurement Manual' of NPIU/MHRD.

The constituent of the Committee is as under:

- | | |
|---|------------|
| 1. Prof. Ajoy Kumar Ray, Former Director, IEST | : Chairman |
| 2. Shri Shankar Rao, TEQIP Coordinator | : Member |
| 3. Shri Harshabardhan Barik, Nodal Officer (Proc) | : Member |
| 4. Smti Kavidha, Nodal Officer (Finance) | : Member |

The 1st meeting of Standing Finance Committee was convened under the Chairmanship of Prof. Ajoy Kumar Ray held on 8th September 2019 at 3.00 PM, which was attended by all the above members.

The Committee was apprised with the following:

- As per the Institutional Development Plan a gap analysis of equipments required by Electronics & Communication Engineering, Civil Engineering and Computer & Science Engineering Departments was carried out with the help of NIT Trichy (Mentor Institute) and a comprehensive list of equipments alongwith the specifications was prepared.
- The approval of BoG for Procurement of equipments, following procurement guidelines of World Bank was obtained on 2nd BoG meeting held on 15th April 2019 at DBRAIT, Port Blair.
- As per the guidelines issued by NPIU, National Competitive Bidding (NCB) was followed for Procurement of Equipments covered under different packages. The details of the packages, department wise and the number of bidders participated/qualified in technical evaluation are given as under:

a) Department: Electronics & Communication Engineering

Package Nos.	No. of Firms Participated	No. of Firms qualified in Tech. Eval.
I	4	2
II	4	2
III A	NIL	-
III B	1	1
IV	3	2
V	3	2



b) Department: Civil Engineering

Package Nos.	No. of Firms Participated	No. of Firms qualified in Tech. Eval.
I	2	1
II	3	NIL
III	3	1
IV	2	1
V	3	1
VI	3	1

- The respective departments have carried out the verification of Technical Specifications of the bids submitted by the bidder against the tender specifications. Deviation in specifications in respect of following equipments has been observed.

a) Department: Electronics & Communication Engineering

Pkg. No.	Item No.	Tender Specifications	Specifications by L1 Bidders	Deviations	Justifications
1	7	CRO: 30 MHz. Dual Channel, invert facility in both Channels, Vertical Deflection coefficients : 5 mV to 20 V/div, Time Base: 20 ns -0.2 s/ div; Variable Hold- Off.	Digital Storage Oscilloscope Model Scientech 401 Technical Specifications Bandwidth : 50MHz Real-time Sample Rate : 500MSa/s (Single Channel) Equivalent Sample Rate : 50GSa/s Number of Channels : 2 CH +1 Ext Memory Depth : 32 Kpts (Single Channel)	Digital Storage Oscilloscope instead of Cathode Ray Oscilloscope.	Digital Storage Oscilloscope is much better alternative to CRO. As DSO can perform all functions of CRO in much better way. Also it has generally observed that now a day's CRO become absolute.
1	9	Signal Generator: Frequency:25-60 Mhz, Sample Rate: 200 Msa/s, Built-in arbitrary waveform(including sine, square, Ramp, Pulse, Noise, Sinc, exponential etc)	Signal Generator Model - Scientech Rigol-1022Z Technical Specification Frequency: 25 MHz, Sample Rate: 200 Msa/s, Built-in arbitrary waveform(including sine, square, Ramp, Pulse, Noise, Sinc, exponential etc) Memory at least 2 Mpt.	Deviations in frequency range	Item specified by firm can be acceptable as it meet majority requirements even though it have deviations in frequency range.



b) Department: Civil Engineering

Pkg. No.	Item No.	Tender Specifications	Specifications by L1 Bidders	Deviations	Justifications
IV	1	<u>Conductivity Meter:</u> Controlling unit Stand alone with Touch Screen Temperature range -40 ° C to +150 ° C Conductivity range 0 to 500mS resolution 4 Decimal points Accuracy + - 0.2 % Storage Capacity Minimum 500 data	Conductivity Meter (Table Top With Digital Display) "Ei" Make, Model 1601 Conductivity meter Controlling unit Stand alone with Touch Screen Temperature range : 40°C to -100°C Conductivity range :0to 200mS	Temperature range of 40 to 100 degree instead of 40 to 150 degree centigrade	Item specified by the firm is acceptable its specifications meet requirements
V	4	<u>Ultrasonic Pulse Velocity Meter:</u> The test instrument which is used to examine the quality of concrete. Range 0.1 – 9999 µs, 0.1 – 7930 µs, Resolution 0.1 µs 0.1 µs (< 793 µs), 1 µs (> 793 µs) Display: 79 x 21 mm passive matrix OLED, 7 colour display 800x480 pixels, Memory: Non-volatile, > 500 measured values, Internal 8 GB Flash memory	Model No: AIM-Pundit Lab +, AIM-PL- 200 Complied to the tender specifications,	Offered 2 systems to comply the required the tendered specifications	Item specified by the firm is acceptable its specifications meet requirements.

- The justifications given by the respective departments to accept the deviations in the specifications have the merits for consideration.
- The following packages could not be finalized/canceled due to the reasons given as under:

Department	Package No.	Reasons for cancellation	Remarks
ECE	III A	No tender has been received against the package.	To be re-tendered.
Civil	II	There was a technical error in the specifications of 02 items (at S. Nos. 11 & 12), approved by NITT and the same erroneous specifications were uploaded in the e-procurement portal.	To be re-tendered after rectifying the errors in the specifications

- The financial bids of the technically responsive bidders were opened through e-procurement portal and the package cost quoted by technically qualified bidders against the respective packages are as under:



a) **Department: Electronics & Communication Engineering**

Package No.	Name of Responsive Firms whose Financial Bids were opened	Package Cost quoted by the Firms (In Rs.)
I	M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	2066210.00
II	M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	2174155.00
III B	M/S Opti Thought, Chennai (2/6)	4925035.00
IV	M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	1406365.00
V	M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	1679755.00
	TOTAL	1,22,51,520.00

b) **Department: Civil Engineering**

Package No.	Name of Responsive Firms whose Financial Bids were opened	Package Cost quoted by the Firms (In Rs.)
I	M/S Arvind Engineering Hyderabad (3/3)	109322.00
III	M/S AMIL Pvt Ltd, New Delhi (1/3)	11432485.00
IV	M/S Arvind Engineering Hyderabad (3/3)	1163639.00
V	M/S AMIL Pvt Ltd, New Delhi (1/3)	3004283.00
VI	M/S AMIL Pvt Ltd, New Delhi (1/3)	3605126.00
	TOTAL	1,93,14,855.00

The Committee after going through all the documents recommended following:

1. Recommends the procurement of Lab Equipments related to **Electronics & Communication Engineering Department** for following packages subject to approval of BoG:

Name of the Firms	Pkg No.	No. of items	Amount (In Rs)
M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	I	10	2066210.00
M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	II	20	2174155.00
M/S Opti Thought, Chennai (2/6)	III B	8	4925035.00
M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	IV	9	1406365.00
M/S Sciencetech Technologies Pvt Ltd, Indore (5/6)	V	1	1679755.00
TOTAL			1,22,51,520.00



2. The committee recommends that the packages related to Civil Engineering Department indicated below requires further scrutiny by the TEQIP and Civil Engineering department team for following reason:

1. Only one bidder was found responsive after carrying out technical evaluation
2. The difference between the estimated cost and quoted price is very high.

Name of the Firms	Pkg No.	No. of items	Amount (In Rs)
M/S Arvind Engineering Hyderabad (3/3)	I	12	109322.00
M/S AMIL Pvt Ltd, New Delhi (1/3)	III	06	11432485.00
M/S Arvind Engineering Hyderabad (3/3)	IV	18	1163639.00
M/S AMIL Pvt Ltd, New Delhi (1/3)	V	04	3004283.00
M/S AMIL Pvt Ltd, New Delhi (1/3)	VI	06	3605126.00
TOTAL			1,93,14,855.00

Sd/-
(N Kavidha)
Member

Sd/-
(Harshabardhan Barik)
Member

Sd/-
(Shankar Rao)
Member

Sd/-
(Prof Ajoy Kumar Ray)
Chairman