



अंडमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान
Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY
Proceeding of 2nd meeting of BoG held on
15th April, 2019



The meeting of the 2nd Board of Governors was held on 15th April, 2019 at 2.00 p.m.,
Mini Conference Hall, 2nd Floor, Administrative Block, BRAIT

The following were present:

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|-------------------------------|---|
| 1. Prof. K. K. Aggarwal | Chairman |
| 2. Prof. Ajoy Kumar Ray | Member |
| 3. Dr. Utpal Sharma | Member |
| 4. Ms. Nita Karmakar | Member, (Representative from CII) |
| 5. Ms. U.M Hire | Member, (Representative from MSBTE) |
| 6. Prof. S. Raghavan | Member (Representative from Mentor Institute, NIT Trichy) |
| 7. Shri. G. Dhinakaran | Member, (Representative from ACCI) |
| 8. Dr. Atish Kumar | Member |
| 9. Dr. V. Alagusundaram | Member |
| 10. Shri. Harshabardhan Barik | Member |
| 11. Ms. Suraj Moli V. S | Member Secretary, (Dean Academics, BRAIT) |

Leave of Absence:

- | | |
|--------------------------------------|----------|
| 1. Director, MHRD | : Member |
| 2. Nominee of Pondicherry University | : Member |
| 3. Regional Director, AICTE | : Member |

The Chairman welcomed the members for the 2nd BoG meeting and emphasized that the BoG is required to be strengthened in line with BoG of IITs and NITs so that it is able to contribute effectively.

The Chairman congratulated the faculty and Principal, DBRAIT for attaining 198th ranking in NIRF 2019 amongst a total of 3500 institutes in the Country. He further desired that all effort should be made to achieve target of 150th ranking in NIRF for the year 2020.



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1.0 Action taken on the earlier Proceedings:

1.1 Confirmation of the Proceedings of the 1st meeting of the Board of Governors held on 31/8/2018.

The proceedings of the 1st meeting of the Board of Governors held on 31st August 2018 were circulated to the members. No comments have been received. The Proceedings may be confirmed. Annexure 1 (pages 1-8)

Decision:

The Proceedings of the 1st meeting of the Board of Governors held on 31st August 2018 was confirmed.

1.2 Action taken report on the proceedings of the 1st meeting of the Board of Governors held on 31/8/2018

The BOG was appraised of the action taken on various decisions in the first meeting of BoG. Annexure - 2 (page 9-14).

Decision:

The Board noted the action taken report on the proceedings and made following observations and suggestions for appropriate action by the institute.

- a. The NPIU should be requested to authorize BoG to undertake the selection of Associate Professors and Professors on contract basis. In case decision is not received from NPIU within 03 weeks, the institute may obtain approval from A & N Administration for authorizing BoG to carry on the selection process. The matter may be taken on priority basis since the entire Academic Development of the Institution as also NBA accreditation and NIRF ranking are directly linked to Professors and Associate Professors.



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- b. To frame the draft RR for all the teaching posts as per AICTE revised guidelines notified in the month of March, 2019. The draft RR may be submitted in the next BoG meeting.
- c. To submit the plan for Upgradation of all the posts along with incumbent consequent to the up-gradation of Institute. The report should be submitted in the next BoG meeting.
- d. To prepare necessary proposal for obtaining autonomy as prescribed by UGC along with the timeline in the next BoG.

2.0 Approval Items:

2.1 Annual Action Plan of the Institute for the financial year 2019-2020

The Annual Action Plan for the FY 2019-2020 (Annexure – 3, pages 15-17) was presented in the meeting for the approval of BoG.

Decision:

The BoG approved Annual Action Plan 2019-20 for the institute.

2.2 Annual Action Plan of TEQIP-III Project for the financial year 2019-20

The Institute is covered under TEQIP-III Project implemented by MHRD, GoI/NPIU funded by World Bank. The Action Plan for the FY 2019-2020 (Annexure – 4, pages 18-24) was presented in the meeting for the approval of BoG.

Decision:

The BoG approved the Annual Action Plan of TEQIP-III Project for the financial year 2019-20.

3.0 Reporting Items:

3.1 Annual Report: 2018-19 including performance under TEQIP-III Project

The BoG was appraised of the Physical and Financial achievements of the institute for the year 2018-19 (Annexure-5, pages 25-60)



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Decision:

The BoG noted the physical and financial achievements of the Institute during 2018-19 with following observation:

- a) *A sub-committee to be constituted, with the approval of the Chairman for carrying out detailed study for improving the result of the students (right first time). The committee shall submit the report within 8 weeks.*

3.2 Placement and Internship initiative

The Training and Placement Officer presented the initiatives taken by the Institute for improving the placement and internship activities (Annexure - 6, page 61)

Decision:

The BoG noted the initiatives taken by the institute for improving the placement however, BoG observed that a sub-committee to be constituted with the approval of the Chairman for carrying out study on the reasons for low placement percentage and recommend measure for improving the same.

3.3 Implementation of OBE

The Institute is in the process of implementing Outcome Based Education (OBE) System for all Engineering Programs (Degree and Diploma). The curriculum of the Diploma Program has been designed by Maharashtra State Board of Technical Education following the OBE concepts (I-Scheme)

The Institute has developed software for calculation of attainment and the course outcomes are calculated using the same software with built-in MIS. The BoG was appraised about the features of the software.

Decision:

BoG noted and appreciated the initiatives of the Institute to implement OBE.



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3.4 Action taken for improving NIRF ranking

The National Institute Ranking Framework (NIRF) was approved by MHRD and launched in 2015. The first issue of ranking was declared in the year 2016.

The Institute has uploaded the data in the portal for the year 2018-19 and as per the report published by NIRF the institute is ranked as 198 under the category Engineering College of the Country.

Decision:

The Chairman, BoG desired the institute should work for achieving close to 150th ranking in the NIRF scheduled next year.

4.0 Reporting Items:

4.1 Teaching load of faculty members and revisiting of Institutional working time

The BoG was appraised with following:

As per AICTE notification dated 11.03.2019, the teaching load of Faculty members for Degree and Diploma program has been specified. The Institution has been following the AICTE guidelines issued in the year 1999 and year 2000 with regard to considering two practical classes as one contact hour. This has also been clarified by Regional Director AICTE vide its mail dated 19.07.2017.

However, the faculty member of this Institute have submitted one communication issued by AICTE in the year 2001 which states that "two practical class to be consider as one contact hour only for the purpose of credit not for teaching hour". The minimum teaching contact hours for various positions as notified in AICTE notification for degree program is as under: -



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Table 3: Teaching Engagement of Faculty Members in Degree Level Institution.

Designation	(Teaching / Laboratory hours) / Weeks
Assistant Professor	16
Associate Professor	14
Professor / Senior Professor	14
Director/ Principal	06

Similarly for Teaching Engagement of Faculty Members in Diploma Level Institution.

Designation	(Teaching / Laboratory hours) / Weeks
Lecturers	18
HoD	16
Principal	06

It is required that uniform approach be followed with regard to considering the practical classes as contact hours. Further the institute is presently following the timing of 8.30 am to 4.15 pm with first, third and fifth Saturday as working amounting to working hours of 40 per week. Some of the faculty members have approached to make 5 days week so that Saturdays can be utilized for industrial visit. The matter is placed before the BoG for discussion.

Decision:

The BoG decided that as per the latest AICTE notification one hour practical should be taken as one contact hour. However, in case of shortage of faculty despite all efforts, the faculty members can be given extra teaching load to the extent of 20% of minimum teaching load specified by AICTE.

The timing of the institute is an internal matter which can be decided by the Principal in consultation with the faculty members.



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5.0 Miscellaneous

BoG made following suggestions for necessary action:

- *The students should be assigned more productive tasks which will keep them busy and facilitate them to demonstrate their innovative skills and creativity.*
- *To organize 'Hackathon' for 3 days to promote team work and creativity.*
- *Student exchange program should be organized between NIT Trichy and BRAIT.*
- *Thrust to be given more on inter-disciplinary projects so that more research components are added in the process of completing the projects.*
- *To develop Internet of Things lab under TEQIP with good facilities. This should be made available to all the students.*
- *Students should be encouraged to participate in various competitions at national level such as Vishwakarma Awards.*


**Dean (Academic)
Member Secretary**


Principal


**(Prof. K.K. Aggarwal)
Chairman**

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535
MEMORANDUM FOR THE DIRECTOR
SUBJECT: [Illegible]

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[Illegible signature and date]

[Illegible signature]

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